



WALLER
T E X A S
The City of Waller Texas

City Council

Danny Marburger
Mayor

Rick Dalton
Mayor Pro Tem

Dwayne Hajek
Council Member

Nancy Arnold
Council Member

Brenda Bundick
Council Member

Roger Frey
Council Member

City Staff

Jo Ann London
City Secretary

Gene Schmidt
Supt. of Public Works

Phil Rehak
Chief of Police

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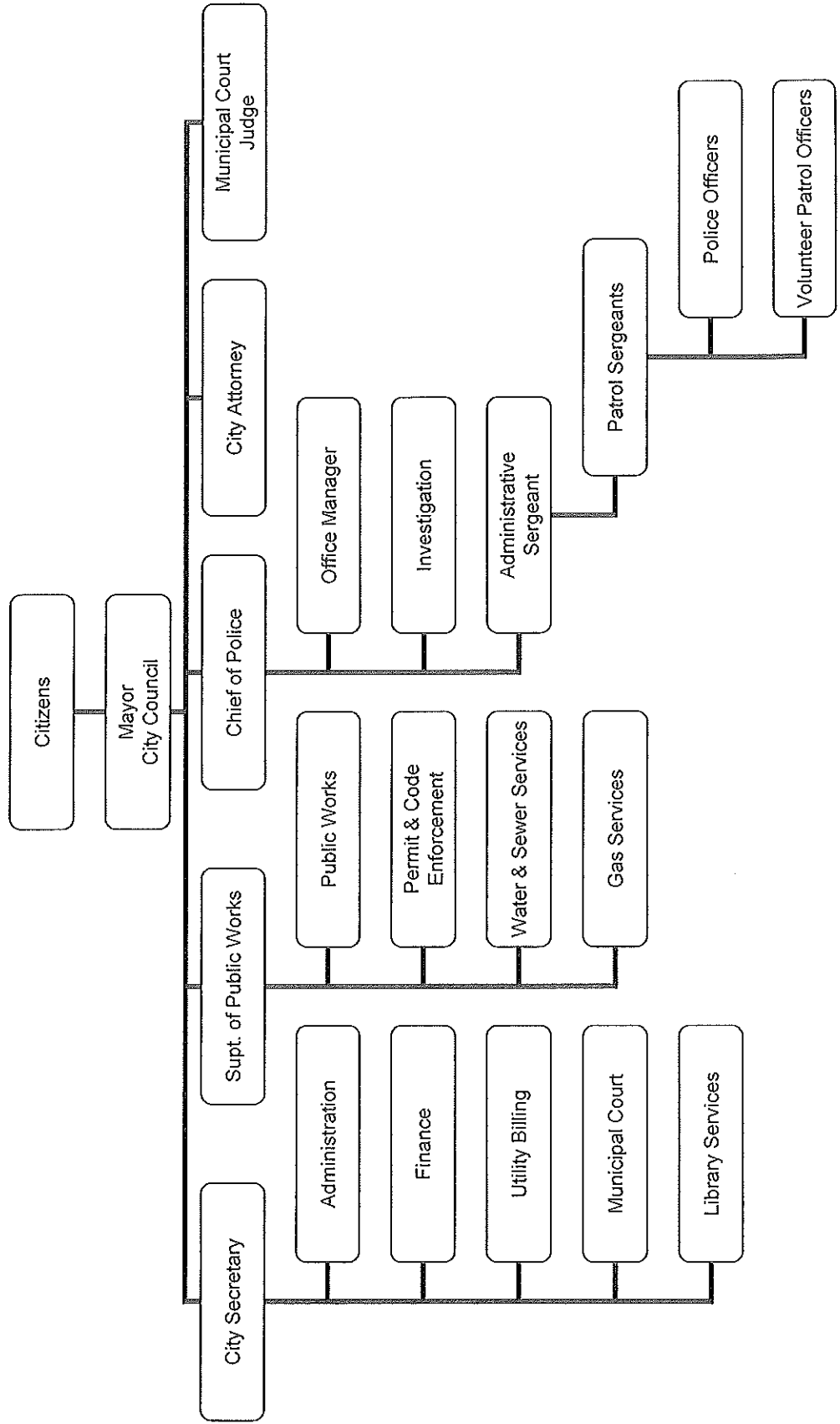
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Organizational Chart City of Waller 2011 - 2012

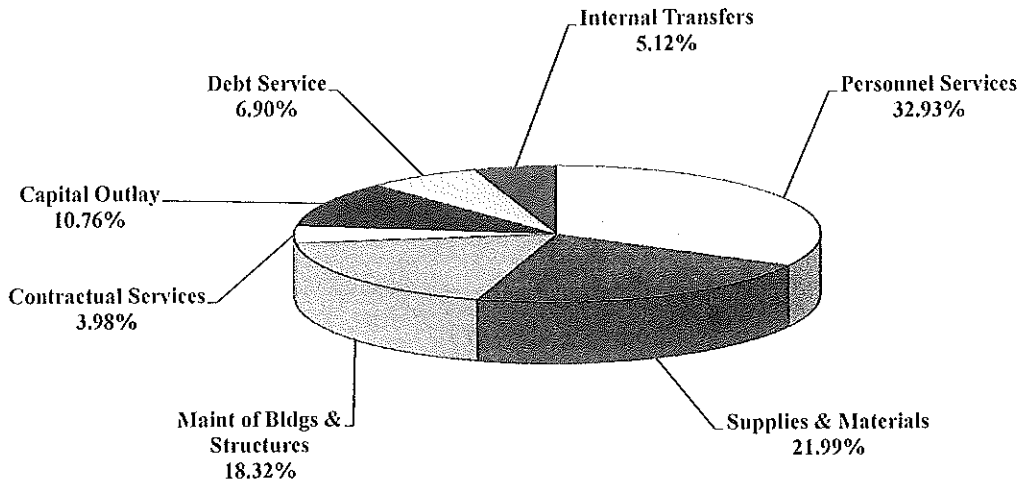


EXECUTIVE SUMMARY

**Consolidated Budget Summary
by Fund
FY 2011-2012**

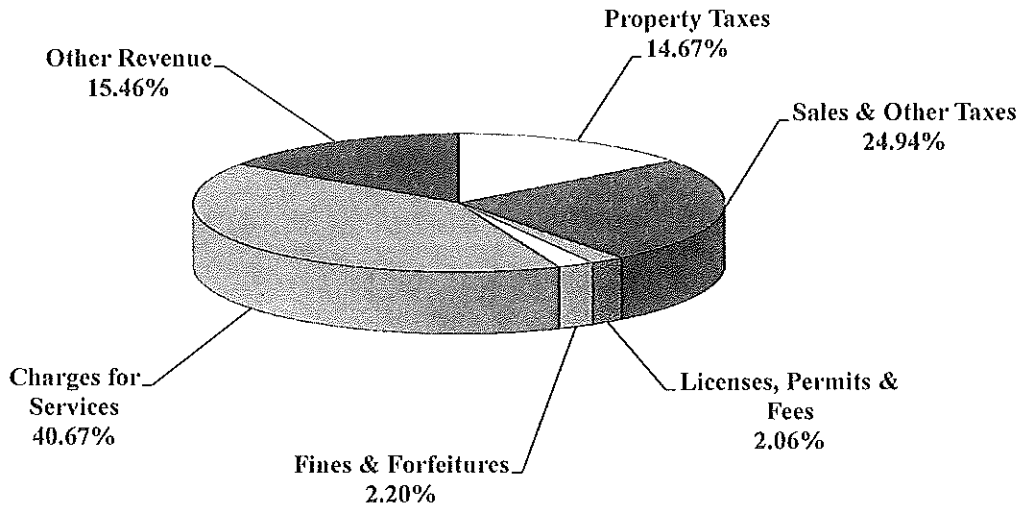
	General Fund	Enterprise Water/Sewer Fund	Enterprise Gas Fund	Special Revenue Funds	Debt Service	Grand Total
Revenues:						
Property Taxes	\$ 452,435	\$ -	\$ -	\$ -	\$ 267,674	\$ 720,109
Sales & Other Taxes	910,200	-	-	313,800	-	1,224,000
Licenses, Permits & Fees	61,725	38,853	500	-	-	101,078
Fines & Forfeitures	100,000	-	-	8,175	-	108,175
Charges for Services	499,200	871,245	625,317	-	-	1,995,762
Other Revenues	320,667	2,800	1,500	431,722	2,000	758,689
Total Revenues	\$ 2,344,227	\$ 912,898	\$ 627,317	\$ 753,697	\$ 269,674	\$ 4,907,813
Expenditures:						
General Government	\$ 596,465	\$ -	\$ -	\$ 31,022	\$ -	\$ 627,487
Public Safety	985,971	-	-	177,712	-	1,163,683
Permit/Code Enforcement	141,030	-	-	-	-	141,030
Public Works	770,761	897,542	601,372	229,980	-	2,499,655
Economic Development	-	-	-	206,094	-	206,094
Debt Service	-	-	-	-	-	-
Principal	-	-	-	-	180,000	180,000
Interest	-	-	-	-	74,683	74,683
Administrative Fees	-	-	-	-	1,000	1,000
Total Expenditures	\$ 2,494,227	\$ 897,542	\$ 601,372	\$ 644,808	\$ 255,683	\$ 4,893,632
Fund Balance	\$ (150,000)	\$ 15,356	\$ 25,945	\$ 108,889	\$ 13,991	\$ 14,181

Consolidated Budget Summary
Expenditures by Object Code Category
FY 2011-2012



	<u>Personnel Services</u>	<u>Supplies & Materials</u>	<u>Maint of Buildings, Structures</u>	<u>Contractual Services</u>	<u>Capital Outlay</u>	<u>Debt Service</u>	<u>Internal Transfers</u>	<u>Totals</u>
Administration	312,324	81,010	4,000	53,150	-	-	-	450,484
Municipal Court	63,119	26,814	1,733	14,150	-	-	-	105,816
Police Department	740,599	251,055	9,808	13,250	148,971	-	-	1,163,683
Permits/Code Enforcement	65,100	47,440	25,940	2,550	-	-	-	141,030
Public Works	95,017	188,321	434,425	4,783	70,162	-	-	792,708
Library	26,810	17,804	2,626	2,000	-	-	-	49,240
EDC	80,254	56,820	9,900	57,620	1,500	-	-	206,094
Debt Service	-	-	-	-	-	255,683	-	255,683
Water	111,964	101,855	36,591	17,009	282,019	81,204	62,641	693,283
Sewer	73,243	220,075	60,980	17,300	-	-	62,641	434,239
Gas - Waller	28,752	66,002	232,890	9,385	16,028	800	87,698	441,555
Gas - Prairie View	14,026	18,964	77,465	3,750	8,027	-	37,585	159,817
TOTAL ALL FUNDS	1,611,208	1,076,160	896,358	194,947	526,707	337,687	250,565	4,893,632

Consolidated Budget Summary
Revenues by Source
FY 2011-2012

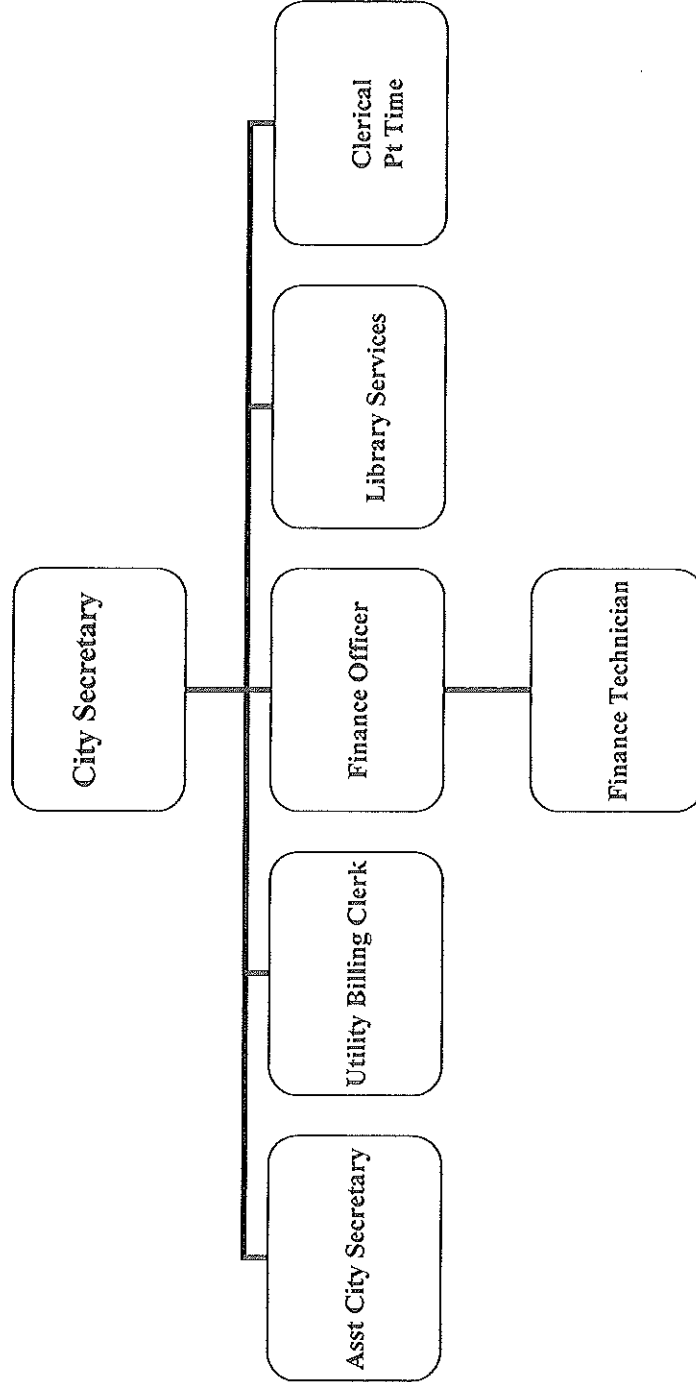


<u>Revenues</u>		
Property Taxes	720,109	14.67%
Sales & Other Taxes	1,224,000	24.94%
Licenses, Permits & Fees	101,078	2.06%
Fines & Forfeitures	108,175	2.20%
Charges for Services	1,995,762	40.67%
Other Revenue	758,689	15.46%
Total Revenues	4,907,813	100.00%

GENERAL FUND

The General Fund accounts for all transactions and operations of governmental units which are not accounted for in another fund and/or which are financed from taxes and other general revenue. A summary of revenues and expenditures, departmental organizational charts, and a departmental summary for each department is provided.

**Organizational Chart
Administrative Services
2011 - 2012**



FUND:	General Fund
DEPARTMENT:	Administrative Services
DEPARTMENT NO.:	100

DEPARTMENT DESCRIPTION

The Administrative Services department includes the City Secretary, Financial Services and Human Resource activities for the city. Duties include record keeping for the Council and the City, publishing legal notices, providing payroll, accounts payable, and all human resource activities for the city as related to its employees and the responsibilities of the city.

GOALS AND OBJECTIVES

1. To provide an up-to-date Records Management System for all city records.
2. To provide monthly financial reports to the City Council, improving information for council and citizens.
3. To provide effective programs that keep employees safe, knowledgeable of benefits, and training related to job activities.

EXPENDITURE SUMMARY

Object Categories	FY 09-10 Actual	FY 10-11 Budget	FY 10-11 Projected	FY 11-12 Base Budget	FY 11-12 Supplemental	FY 11-12 Proposed
Salaries & Benefits	\$ 248,449	\$ 312,324	\$ 247,416	\$ 278,520	\$ 33,804	\$ 312,324
Maintenance & Repairs	54,295	68,160	51,650	55,410	12,750	68,160
Utilities & Services	12,918	12,850	11,095	12,850	-	12,850
Operational Costs	6,138	4,000	10,412	4,000	-	4,000
Contractual Services	50,026	53,150	51,100	53,150	-	53,150
Debt Service	-	-	-	-	-	-
Capital Outlay	1,721	-	1,721	-	-	-
Internal Transfers	-	-	-	-	-	-
Total	\$ 373,547	\$ 450,484	\$ 373,394	\$ 403,930	\$ 46,554	\$ 450,484

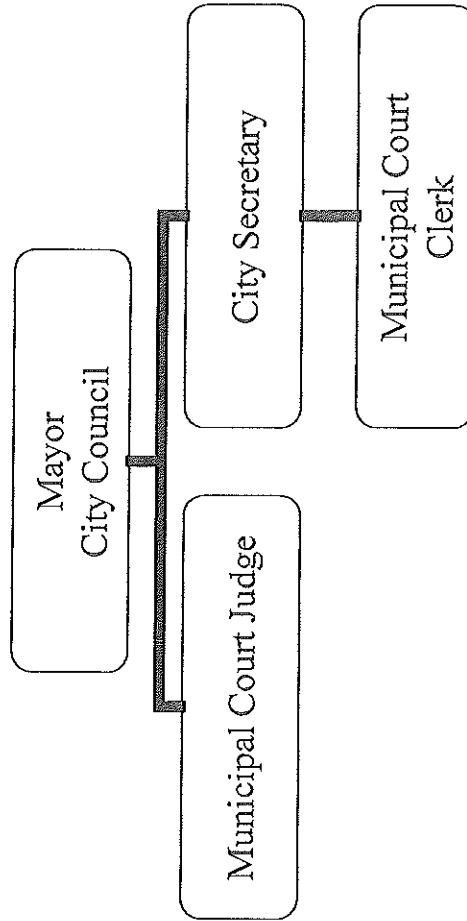
SUPPLEMENTAL BUDGET SUMMARY

NON-DISCRETIONARY REQUESTS	Amount
Upgrade Server at City Hall	\$ 4,000
Additional Election Costs	2,330
	<u>\$ 6,330</u>
DECISION PACKAGE REQUESTS	
3% Employment Raises - All General Fund Departments	\$ 29,237
Life Insurance Benefit	4,567
Computers	6,420
	<u>\$ 40,224</u>

PERSONNEL SUMMARY

PERSONNEL CATEGORIES	FY 09-10 Actual	FY 10-11 Budget	FY 10-11 Projected	FY 11-12 Base Budget	FY 11-12 Supplemental	FY 11-12 Proposed
City Secretary	1.0	1.0	1.0	1.0	0.0	1.0
Assistant City Secretary	1.0	1.0	1.0	1.0	0.0	1.0
Finance Officer	1.0	1.0	1.0	1.0	0.0	1.0
Accounting Technician	1.0	1.0	1.0	1.0	0.0	1.0
Clerical	0.5	0.0	0.0	0.5	0.0	0.4
Total	4.5	4	4	4.5	0	4.4

Organizational Chart Municipal Court 2011-2012



FUND:	General Fund
DEPARTMENT:	Municipal Court
DEPARTMENT NO.:	200

DEPARTMENT DESCRIPTION

Municipal Court provides disposition of violations of the City of Waller's ordinances and state law resulting from citizen complaints, code violations, traffic citations, and misdemeanor arrests. Municipal Courts activities include: processing and recording violations and complaints, preparing dockets, accepting pleas and payments of fines, processing driving safety applications and completions, issuing violation promise to appear and failure to appear warrants, scheduling of trials, jury processing and trial administration. The Municipal Courts function is to bring fair and impartial conclusion to all misdemeanor cases filed in the City. The Court office is responsible for maintaining accurate records of all court cases filed and disposed in the City, as well as processing payments and servicing warrants. The Municipal Court holds court on Wednesdays at 10:00 A.M.

GOALS AND OBJECTIVES

1. Utilize the operation of the Ticket Writer which will help processing of the citations more efficiently.
2. Improve and utilize the Omni Warrant data base in collection of fines.
3. Continue to assist the PD on Warrants.
4. Take credit card payments for the court.

EXPENDITURE SUMMARY

Object Categories	FY 09-10	FY 10-11	FY 10-11	FY 11-12	FY 11-12	FY 11-12
	Actual	Budget	Projected	Base Budget	Supplemental	Proposed
Salaries & Benefits	\$ 63,854	\$ 63,133	\$ 63,539	\$ 63,119	\$ -	\$ 63,119
Maintenance & Repairs	14,197	16,912	11,502	15,889	-	15,889
Utilities & Services	2,400	2,550	2,222	2,850	-	2,850
Operational Costs	948	1,060	1,127	1,733	-	1,733
Contractual Services	12,195	14,100	11,292	14,150	-	14,150
Debt Service	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Internal Transfers	-	-	-	-	-	-
Total	\$ 93,594	\$ 97,755	\$ 89,682	\$ 97,741	\$ -	\$ 97,741

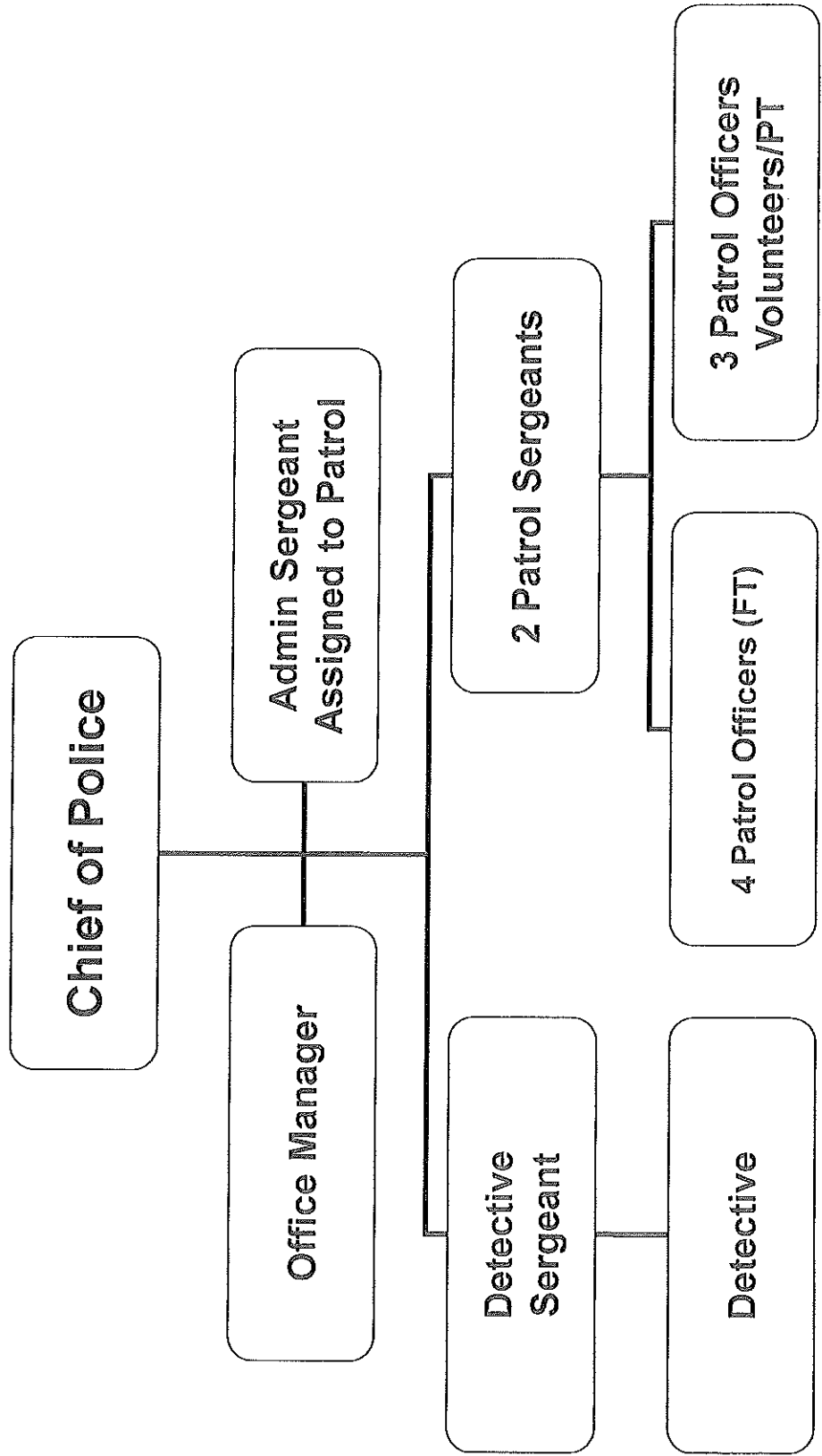
SUPPLEMENTAL BUDGET SUMMARY

NON-DISCRETIONARY REQUESTS	Amount
	\$ -
	\$ -
DECISION PACKAGE REQUESTS	Amount
	\$ -
	\$ -

PERSONNEL SUMMARY

PERSONNEL CATEGORIES	FY 09-10	FY 10-11	FY 10-11	FY 11-12	FY 11-12	FY 11-12
	Actual	Budget	Projected	Base Budget	Supplemental	Proposed
Municipal Court Judge	1.0	1.0	1.0	1.0	0.0	1.0
Municipal Court Clerk	1.0	1.0	1.0	1.0	0.0	1.0
	0.0	0.0	0.0	0.0	0.0	0.0
Total	2	2	2	2	0	2

Organizational Chart Police Department 2011-2012



FUND:	General Fund
DEPARTMENT:	Police Department
DEPARTMENT NO.:	300

DEPARTMENT DESCRIPTION

Police Services is responsible for the protection of life and property within the jurisdiction by working with the community in prevention of crime and disorder by enforcing laws, maintaining high visibility patrols, and conducting aggressive law enforcement procedures. Collecting and preserving evidence and preservation of reports are also responsibilities that are required of the department. The Police Department is also responsible for conducting criminal investigations and preparing cases for criminal prosecution. The Police Officers are required to participate in continuing education and training mandated by TCLEOSE.

GOALS AND OBJECTIVES

1. To continue to combat and reduce the crime rate by providing adequate response time to citizens.
2. To provide a highly visible force to dissuade crime and provide sense of security and reduce vehicle crashes in the community.
3. To provide necessary training to employees in all facets of their profession and increase their policing proficiency.
4. To employ and retain quality well trained professional police officers and promote Community Policing in all areas of the city.

EXPENDITURE SUMMARY

Object Categories	FY 09-10 Actual	FY 10-11 Budget	FY 10-11 Projected	FY 11-12 Base Budget	FY 11-12 Supplemental	FY 11-12 Proposed
Salaries & Benefits	\$ 568,921	\$ 685,417	\$ 556,258	\$ 661,415	\$ 24,002	\$ 685,417
Maintenance & Repairs	119,492	170,234	129,260	122,926	47,308	170,234
Utilities & Services	53,529	51,939	47,722	45,934	6,005	51,939
Operational Costs	3,831	9,808	9,383	9,134	674	9,808
Contractual Services	6,699	13,250	13,250	13,250	-	13,250
Debt Service	-	-	-	-	-	-
Capital Outlay	112,813	55,323	117,238	41,337	13,986	55,323
Internal Transfers	-	-	-	-	-	-
Total	\$ 865,286	\$ 985,971	\$ 873,111	\$ 893,996	\$ 91,975	\$ 985,971

SUPPLEMENTAL BUDGET SUMMARY

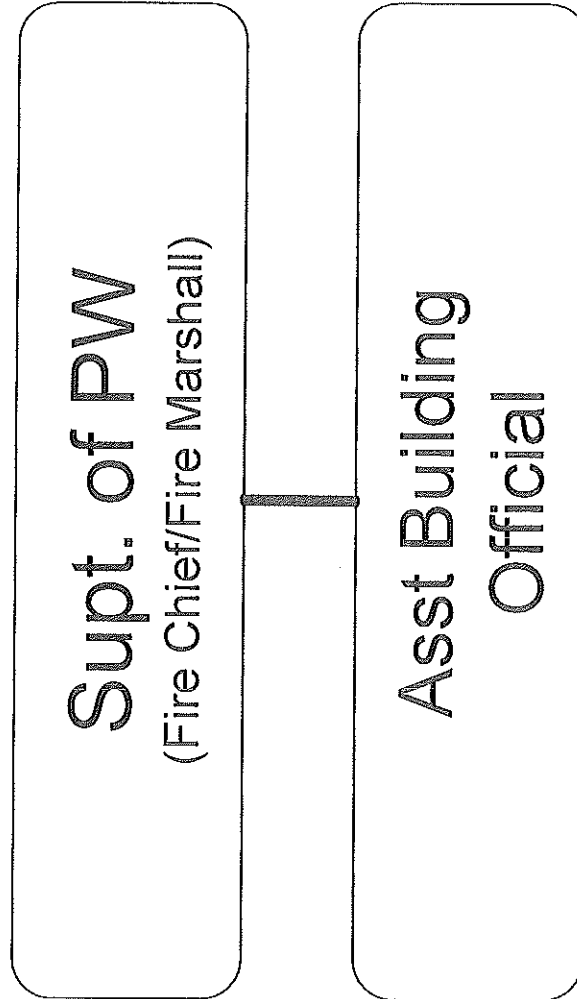
NON-DISCRETIONARY REQUESTS	Amount
Operating Costs for New Facility	\$ 14,279
Operating Costs	9,700
	<u>\$ 23,979</u>

DECISION PACKAGE REQUESTS	Amount
One Police Officer-COPS Grant	\$ 6,816
Two (2) Chevy Tahoe Police Vehicles	17,300
CopSync Online Program	19,878
Part-time Program	24,002
	<u>\$ 67,996</u>

PERSONNEL SUMMARY

PERSONNEL CATEGORIES	FY 09-10 Actual	FY 10-11 Budget	FY 10-11 Projected	FY 11-12 Base Budget	FY 11-12 Supplemental	FY 11-12 Proposed
Chief of Police	1.0	1.0	1.0	1.0	0.0	1.0
Office Manager	1.0	1.0	1.0	1.0	0.0	1.0
Administrative Sergeant	0.0	0.0	1.0	1.0	0.0	1.0
Detective Sergeant	1.0	1.0	1.0	1.0	0.0	1.0
Detective	0.0	0.0	1.0	1.0	0.0	1.0
Patrol Sergeants	1.0	1.0	2.0	2.0	0.0	2.0
Police Officers	5.0	5.0	5.0	4.0	1.0	5.0
Pt-time/Volunteer Police Officers	4.0	4.0	4.0	3.0	0.0	3.0
Total	13	13	16	14	1	15

**Organizational Chart
Permit/Code Enforcement
2011 - 2012**



FUND:	General Fund
DEPARTMENT:	Permits/Code Enforcement
DEPARTMENT NO.:	400

DEPARTMENT DESCRIPTION

The Permit/Code Enforcement Office provides review and inspections to ensure life, health, safety, and welfare by verifying compliance with mechanical, electrical, and plumbing codes, and all city ordinances.

GOALS AND OBJECTIVES

1. Continue to expand the use of the "mygov" software for permits, inspections, licenses and code enforcement.
2. Provide safe environments for citizens by inspection of properties for compliance with all codes and related issues.
3. Provide citizens with an avenue for which they can report unsafe areas and have resolution.

EXPENDITURE SUMMARY

Object Categories	FY 09-10 Actual	FY 10-11 Budget	FY 10-11 Projected	FY 11-12 Base Budget	FY 11-12 Supplemental	FY 11-12 Proposed
Salaries & Benefits	\$ 66,149	\$ 65,100	\$ 65,714	\$ 65,100	\$ -	\$ 65,100
Maintenance & Repairs	69,959	43,740	41,447	43,740	-	43,740
Utilities & Services	1,677	3,700	2,000	3,700	-	3,700
Operational Costs	17,616	25,940	20,840	25,940	-	25,940
Contractual Services	2,573	2,550	2,550	2,550	-	2,550
Debt Service	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Internal Transfers	-	-	-	-	-	-
Total	\$ 157,974	\$ 141,030	\$ 132,551	\$ 141,030	\$ -	\$ 141,030

SUPPLEMENTAL BUDGET SUMMARY

NON-DISCRETIONARY REQUESTS	Amount
	\$ -

	\$ -
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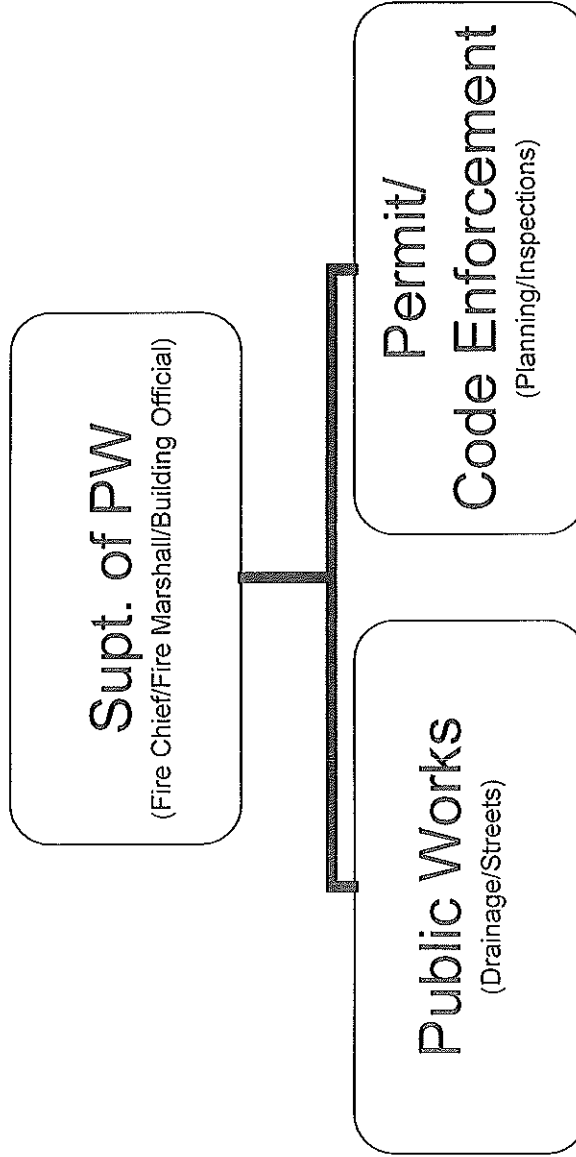
DECISION PACKAGE REQUESTS	Amount
	\$ -

	\$ -
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PERSONNEL SUMMARY

PERSONNEL CATEGORIES	FY 09-10 Actual	FY 10-11 Budget	FY 10-11 Projected	FY 11-12 Base Budget	FY 11-12 Supplemental	FY 11-12 Proposed
Asst. Building Official	1.0	1.0	1.0	1.0	0.0	1.0
	0.0	0.0	0.0	0.0	0.0	0.0
	0.0	0.0	0.0	0.0	0.0	0.0
	0.0	0.0	0.0	0.0	0.0	0.0
Total	1	1	1	1	0	1

Organizational Chart Public Works 2011-2012



FUND:	General Fund
DEPARTMENT:	Public Works
DEPARTMENT NO.:	500

DEPARTMENT DESCRIPTION

The Public Works department utilizes efforts to safeguard the health, safety and welfare of the citizens of Waller. This is accomplished by monitoring construction related activities, utilizing engineers for streets, drainage and development of the infrastructure, and providing plans for the future of Waller's growth. In addition, solid waste collection for the entire city is included in this department.

GOALS AND OBJECTIVES

1. Implement short and long term planning for the city's street and drainage infrastructure.
2. Updating planning and permitting procedures to ensure safety of all residents.
3. Provide assistance to citizens and developers in new development in the city.

EXPENDITURE SUMMARY

Object Categories	FY 09-10 Actual	FY 10-11 Budget	FY 10-11 Projected	FY 11-12 Base Budget	FY 11-12 Supplemental	FY 11-12 Proposed
Salaries & Benefits	\$ 84,984	\$ 95,017	\$ 88,095	\$ 95,017	\$ -	\$ 95,017
Maintenance & Repairs	32,200	33,352	32,227	33,352	-	33,352
Utilities & Services	35,676	154,969	34,200	29,969	125,000	154,969
Operational Costs	416,441	434,425	431,225	434,425	-	434,425
Contractual Services	1,660	4,256	1,450	4,256	-	4,256
Debt Service	-	-	-	-	-	-
Capital Outlay	29,246	48,742	29,247	48,742	-	48,742
Internal Transfers	-	-	-	-	-	-
Total	\$ 600,206	\$ 770,761	\$ 616,444	\$ 645,761	\$ 125,000	\$ 770,761

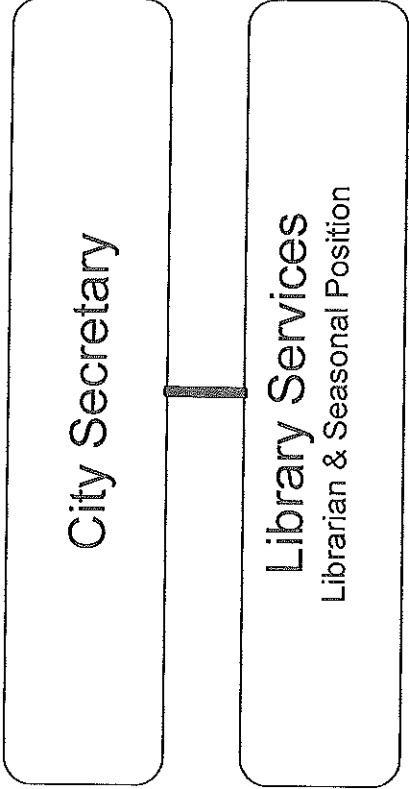
SUPPLEMENTAL BUDGET SUMMARY

NON-DISCRETIONARY REQUESTS	Amount
	\$ -
	\$ -
DECISION PACKAGE REQUESTS	
Asphalt Rehabilitation for Streets	\$ 125,000
	\$ 125,000

PERSONNEL SUMMARY

PERSONNEL CATEGORIES	FY 09-10 Actual	FY 10-11 Budget	FY 10-11 Projected	FY 11-12 Base Budget	FY 11-12 Supplemental	FY 11-12 Proposed
Supt of Public Works	1.0	1.0	1.0	1.0	0.0	1.0
Field Technician	0.5	0.5	0.5	0.5	0.0	0.5
	0.0	0.0	0.0	0.0	0.0	0.0
	0.0	0.0	0.0	0.0	0.0	0.0
	0.0	0.0	0.0	0.0	0.0	0.0
Total	1.5	1.5	1.5	1.5	0	1.5

**Organizational Chart
Library Services
2011 – 2012**



FUND:	110
DEPARTMENT:	Library
DEPARTMENT NO.:	600

DEPARTMENT DESCRIPTION

The Library provides books and media needed for the public while the Librarian organizes and manages the materials and services for people so that information can be readily found.

GOALS AND OBJECTIVES

1. Have fictional books available for people of all ages.
2. Help find information and books for people with certain needs.
3. Have the media available to help people.
4. Provide a Summer Reading Program for the children

EXPENDITURE SUMMARY

Object Categories	FY 09-10 Actual	FY 10-11 Budget	FY 10-11 Projected	FY 11-12 Base Budget	FY 11-12 Supplemental	FY 11-12 Proposed
Salaries & Benefits	\$ 26,810	\$ 27,258	\$ 27,806	\$ 26,810	\$ -	\$ 26,810
Maintenance & Repairs	10,301	10,073	12,025	10,301	-	10,301
Utilities & Services	6,503	4,375	5,764	6,503	-	6,503
Operational Costs	2,626	1,037	1,750	2,626	-	2,626
Contractual Services	2,000	470	2,000	2,000	-	2,000
Debt Service	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Internal Transfers	-	-	-	-	-	-
Total	\$ 48,240	\$ 43,213	\$ 49,345	\$ 48,240	\$ -	\$ 48,240

SUPPLEMENTAL BUDGET SUMMARY

NON-DISCRETIONARY REQUESTS	Amount
	\$ -
	\$ -

DECISION PACKAGE REQUESTS	Amount
	\$ -
	\$ -

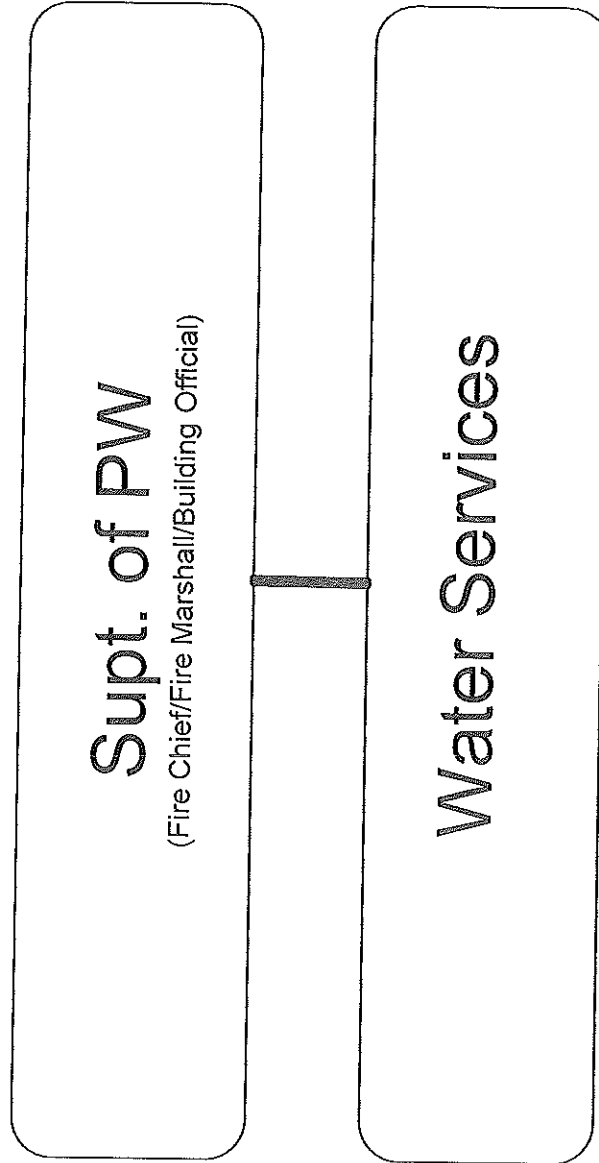
PERSONNEL SUMMARY

PERSONNEL CATEGORIES	FY 09-10 Actual	FY 10-11 Budget	FY 10-11 Projected	FY 11-12 Base Budget	FY 11-12 Supplemental	FY 11-12 Proposed
Librarian	0.8	0.8	0.8	0.8	0.0	0.8
PT Librarian-Seasonal	0.01	0.01	0.01	0.01	0.00	0.01
	0.0	0.0	0.0	0.0	0.0	0.0
	0.0	0.0	0.0	0.0	0.0	0.0
	0.0	0.0	0.0	0.0	0.0	0.0
Total	0.81	0.81	0.81	0.81	0	0.81

ENTERPRISE FUNDS

The Enterprise Funds account for all acquisitions, operations and maintenance of governmental facilities and services, which are entirely self-supported through user charges. These funds include the Water & Sewer Fund and the Gas Fund. A summary of revenues and expenditures, departmental organizational charts, and a departmental summary for each department are provided.

**Organizational Chart
Water Department
2011 - 2012**



FUND:	Water & Sewer Fund
DEPARTMENT:	Water Services
DEPARTMENT NO.:	710

DEPARTMENT DESCRIPTION

The Public Works department utilizes efforts to safeguard the health, safety and welfare of the citizens of Waller. This is accomplished by monitoring construction related activities, utilizing engineers for water and sewer related development of the infrastructure, and providing plans for the future of Waller's growth.

GOALS AND OBJECTIVES

1. To provide safe drinking water, accurate meter readings and customer service for all water customers.
2. To provide short and long term planning of the water system infrastructure for the city.
3. To provide training and classes for employees to stay in compliance with state and federal regulations.

EXPENDITURE SUMMARY

Object Categories	FY 09-10	FY 10-11	FY 10-11	FY 11-12	FY 11-12	FY 11-12
	Actual	Budget	Projected	Base Budget	Supplemental	Proposed
Salaries & Benefits	\$ 105,049	\$ 111,964	\$ 108,065	\$ 106,706	\$ 5,258	\$ 111,964
Maintenance & Repairs	19,860	23,450	21,643	23,450		23,450
Utilities & Services	90,399	78,405	75,700	78,405	-	78,405
Operational Costs	41,100	36,591	36,591	36,591	-	36,591
Contractual Services	14,938	17,009	15,445	13,309	3,700	17,009
Debt Service	81,203	81,204	81,204	81,204	-	81,204
Capital Outlay	52,996	52,039	83,850	52,039	-	52,039
Internal Transfers	58,279	62,641	58,279	62,641	-	62,641
Total	\$ 463,824	\$ 463,303	\$ 480,777	\$ 454,345	\$ 8,958	\$ 463,303

SUPPLEMENTAL BUDGET SUMMARY

NON-DISCRETIONARY REQUESTS	Amount
Bluebonnet Groundwater Conservation District Fees	\$ 3,700

\$ 3,700

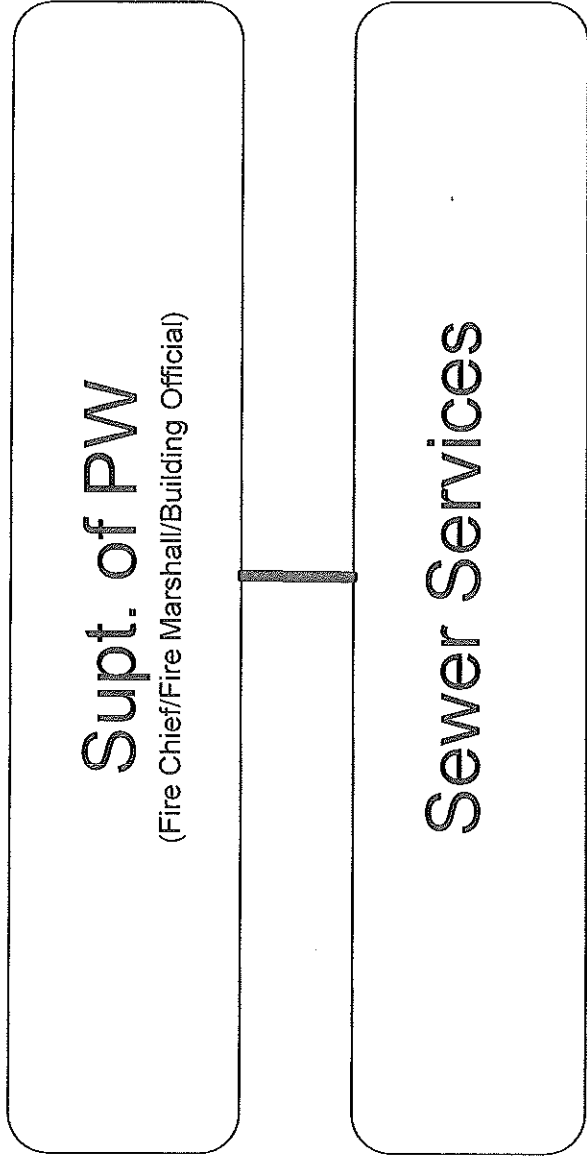
DECISION PACKAGE REQUESTS	Amount
3% Employment Raises - All Water & Sewer Departments	\$ 4,519
Life Insurance Benefit	739

\$ 5,258

PERSONNEL SUMMARY

PERSONNEL CATEGORIES	FY 09-10	FY 10-11	FY 10-11	FY 11-12	FY 11-12	FY 11-12
	Actual	Budget	Projected	Base Budget	Supplemental	Proposed
Utility Billing Clerk	1.0	1.0	1.0	1.0	0.0	1.0
Equipment Operator	0.0	0.0	0.0	1.0	0.0	1.0
Field Technician	2.0	2.0	2.0	1.0	0.0	1.0
Total	3	3	3	3	0	3

**Organizational Chart
Sewer Department
2011 – 2012**



FUND:	Water & Sewer Fund
DEPARTMENT:	Sewer Services
DEPARTMENT NO.:	720

DEPARTMENT DESCRIPTION

The Public Works department utilized efforts to safeguard the health, safety and welfare of the citizens of Waller. This is accomplished by monitoring construction related activities, utilizing engineers for water and sewer related development of the infrastructure, and providing plans for the future of Waller's growth.

GOALS AND OBJECTIVES

1. To provide safe sewer treatment for the citizens of Waller.
2. To provide short and long term planning of the sewer system infrastructure for the city.
3. To provide training and classes for employees to stay in compliance with state and federal regulations.

EXPENDITURE SUMMARY

Object Categories	FY 09-10	FY 10-11	FY 10-11	FY 11-12	FY 11-12	FY 11-12
	Actual	Budget	Projected	Base Budget	Supplemental	Proposed
Salaries & Benefits	\$ 74,256	\$ 73,243	\$ 75,328	\$ 73,243	\$ -	\$ 73,243
Maintenance & Repairs	17,685	20,125	17,748	20,125		20,125
Utilities & Services	192,707	199,950	158,950	181,305	18,645	199,950
Operational Costs	67,571	60,980	67,480	60,980	-	60,980
Contractual Services	10,909	17,300	12,547	17,300	-	17,300
Debt Service	-	-	-	-	-	-
Capital Outlay	25,711	-	2,305	-	-	-
Internal Transfers	58,279	62,641	58,279	62,641	-	62,641
Total	\$ 447,117	\$ 434,239	\$ 392,637	\$ 415,594	\$ 18,645	\$ 434,239

SUPPLEMENTAL BUDGET SUMMARY

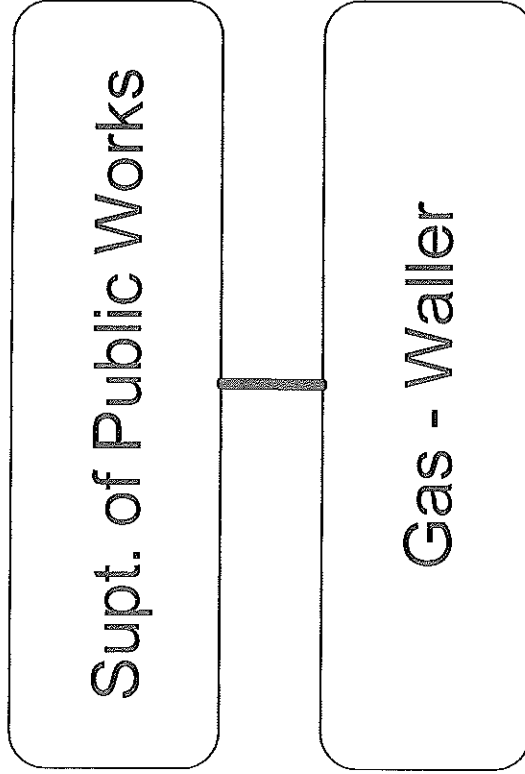
NON-DISCRETIONARY REQUESTS	Amount
Chemicals	\$ 18,645
	<u>\$ 18,645</u>

DECISION PACKAGE REQUESTS	Amount
	\$ -
	<u>\$ -</u>

PERSONNEL SUMMARY

PERSONNEL CATEGORIES	FY 09-10	FY 10-11	FY 10-11	FY 11-12	FY 11-12	FY 11-12
	Actual	Budget	Projected	Base Budget	Supplemental	Proposed
Utility Billing Clerk	0.5	0.5	0.5	0.5	0.0	0.5
Sewer Plant Operator	1.0	1.0	1.0	1.0	0.0	1.0
Total	1.5	1.5	1.5	1.5	0	1.5

**Organizational Chart
Gas Services
2011 - 2012**



FUND:	Gas Fund
DEPARTMENT:	Gas Services - Waller
DEPARTMENT NO.:	730

DEPARTMENT DESCRIPTION

The Gas Services department utilizes efforts to safeguard the health, safety and welfare of the citizens of Waller. This is accomplished by monitoring construction related activities, utilizing engineers for the gas system and related development of the infrastructure, and providing plans for the future of Waller's growth. (note: includes interest expense and depreciation from dept 100)

GOALS AND OBJECTIVES

1. To provide safe gas services for the citizens of Waller and Prairie View.
2. To provide short and long term planning of the gas system infrastructure for the city.
3. To provide training and classes for employees to stay in compliance with state and federal regulations.

EXPENDITURE SUMMARY

Object Categories	FY 09-10 Actual	FY 10-11 Budget	FY 10-11 Projected	FY 11-12 Base Budget	FY 11-12 Supplemental	FY 11-12 Proposed
Salaries & Benefits	\$ 29,489	\$ 28,752	\$ 29,207	\$ 27,584	\$ 1,168	\$ 28,752
Maintenance & Repairs	19,054	37,010	17,825	22,400	14,610	37,010
Utilities & Services	27,810	28,992	26,534	28,992	-	28,992
Operational Costs	233,021	232,890	218,540	232,890	-	232,890
Contractual Services	3,455	9,385	4,500	9,385	-	9,385
Debt Service	8	800	-	800	-	800
Capital Outlay	87,235	6,028	87,568	6,028	-	6,028
Internal Transfers	81,453	97,698	81,453	97,698	-	97,698
Total	\$ 481,524	\$ 441,555	\$ 465,627	\$ 425,777	\$ 15,778	\$ 441,555

SUPPLEMENTAL BUDGET SUMMARY

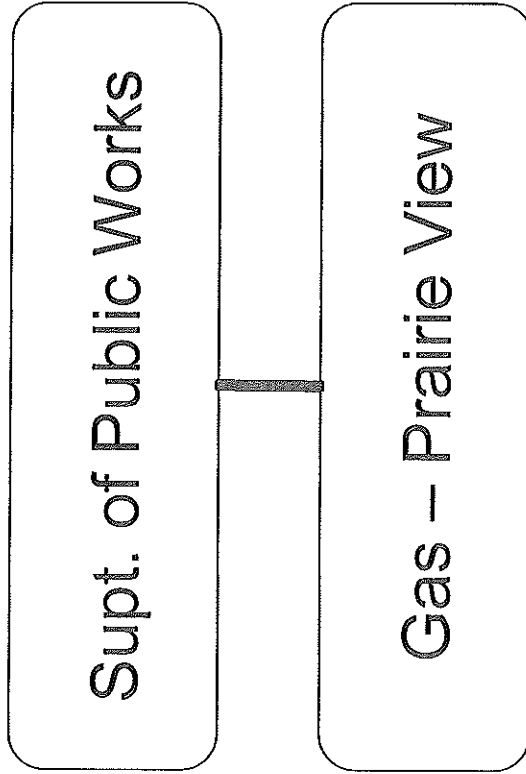
NON-DISCRETIONARY REQUESTS	Amount
Upgrade Server at City Hall	\$ 8,000
Upgrade Credit Card Server	6,610
	<hr/>
	\$ 14,610

DECISION PACKAGE REQUESTS	Amount
3% Employment Raises - All Gas Fund Departments	\$ 1,002
Life Insurance Benefit	166
	<hr/>
	\$ 1,168

PERSONNEL SUMMARY

PERSONNEL CATEGORIES	FY 09-10 Actual	FY 10-11 Budget	FY 10-11 Projected	FY 11-12 Base Budget	FY 11-12 Supplemental	FY 11-12 Proposed
Field Technician	0.5	0.5	0.5	0.5	0.0	0.5
	0.0	0.0	0.0	0.0	0.0	0.0
Total	0.5	0.5	0.5	0.5	0	0.5

**Organizational Chart
Gas Services
2011 - 2012**



FUND:	Gas Fund
DEPARTMENT:	Gas Services - Prairie View
DEPARTMENT NO.:	740

DEPARTMENT DESCRIPTION

The Gas Services department utilizes efforts to safeguard the health, safety and welfare of the citizens of Waller. This is accomplished by monitoring construction related activities, utilizing engineers for the gas system and related development of the infrastructure, and providing plans for the future of Waller's growth.

GOALS AND OBJECTIVES

1. To provide safe gas services for the citizens of Waller and Prairie View.
2. To provide short and long term planning of the gas system infrastructure for the city.
3. To provide training and classes for employees to stay in compliance with state and federal regulations.

EXPENDITURE SUMMARY

Object Categories	FY 09-10 Actual	FY 10-11 Budget	FY 10-11 Projected	FY 11-12 Base Budget	FY 11-12 Supplemental	FY 11-12 Proposed
Salaries & Benefits	\$ 13,001	\$ 14,026	\$ 12,697	\$ 14,026	\$ -	\$ 14,026
Maintenance & Repairs	8,766	9,514	8,389	9,514		9,514
Utilities & Services	5,285	9,450	5,750	9,450	-	9,450
Operational Costs	54,972	77,465	57,140	77,465	-	77,465
Contractual Services	1,750	3,750	2,250	3,750	-	3,750
Debt Service	-	-	-	-	-	-
Capital Outlay	12,827	8,027	13,200	8,027	-	8,027
Internal Transfers	34,967	37,585	34,967	37,585	-	37,585
Total	\$ 131,568	\$ 159,817	\$ 134,393	\$ 159,817	\$ -	\$ 159,817

SUPPLEMENTAL BUDGET SUMMARY

NON-DISCRETIONARY REQUESTS	Amount
	\$ -
	\$ -
DECISION PACKAGE REQUESTS	
	\$ -
	\$ -

PERSONNEL SUMMARY

PERSONNEL CATEGORIES	FY 09-10 Actual	FY 10-11 Budget	FY 10-11 Projected	FY 11-12 Base Budget	FY 11-12 Supplemental	FY 11-12 Proposed
Field Technician	0.5	0.5	0.5	0.5	0.0	0.5
	0.0	0.0	0.0	0.0	0.0	0.0
Total	0.5	0.5	0.5	0.5	0	0.5

DEBT SERVICE FUND

The General Debt Service Fund accounts for the accumulation and payment of the principal and interest payment on long-term debt secured by the general taxing powers of the jurisdiction. Debt Service Funds are expendable each fiscal year to handle debt service payments to offset that year's debt obligation.

FUND:	Debt Service Fund
DEPARTMENT:	Debt
DEPARTMENT NO.	000

DEPARTMENT DESCRIPTION

The General Debt Service Fund accounts for the accumulation and payment of the principal and interest payments on long-term debt secured by the powers of the general taxing authority. Debt Service Funds are expendable each fiscal year to handle debt service payments to offset that year's debt obligation.

EXPENDITURE SUMMARY

Object Categories	FY09-10	FY10-11	FY10-11	FY 11-12	FY 11-12	FY 11-12
	Actual	Budget	Projected	Base Budget	Supplemental	Proposed
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Repairs	963	1,000	963	1,000	-	1,000
Utilities & Services	-	-	-	-	-	-
Operational Costs	-	-	-	-	-	-
Contractual Services	-	-	-	-	-	-
Debt Service	253,083	254,683	253,082	254,683	-	254,683
Capital Outlay	-	-	-	-	-	-
Internal Transfers	-	-	-	-	-	-
Total	\$ 254,045	\$ 255,683	\$ 254,045	\$ 255,683	\$ -	\$ 255,683

SUPPLEMENTAL BUDGET SUMMARY

NON-DISCRETIONARY REQUESTS Amount

\$ -

\$ -

DECISION PACKAGE REQUESTS

\$ -

\$ -

PERSONNEL SUMMARY

PERSONNEL CATEGORIES	FY09-10	FY10-11	FY10-11	FY 11-12	FY 11-12	FY 11-12
	Actual	Budget	Projected	Base Budget	Supplemental	Proposed
Total	0	0	0	0	0	0

DEBT SERVICE REQUIREMENTS

CITY OF WALLER, TEXAS

\$1,150,000

Certificates of Obligation, Series 1998

Issue Dated: August 1, 1998

First Interest Payment: February 1, 1999

Year Ending 31-Dec	Outstanding Obligations		Principal (Due 03/01)	Interest (Due 02/01)	Interest (Due 03/01)	Total	Principal And Interest		Total Debt Service Requirements
	Principal	Interest					Principal	Interest	
1998	\$ 150,000.00	\$ 33,190.00	\$	\$ 29,287.50	\$ 29,287.50	\$ 58,575.00	\$	\$ 163,190.00	
1999	135,000.00	58,905.00	10,000.00	29,287.50	29,287.50	58,575.00	58,575.00	252,480.00	
2000	145,000.00	50,805.00	10,000.00	29,062.50	29,062.50	58,125.00	68,575.00	264,380.00	
2001	150,000.00	41,960.00	10,000.00	28,832.50	28,832.50	57,665.00	68,125.00	260,065.00	
2002	160,000.00	32,660.00	10,000.00	28,595.00	28,595.00	57,190.00	67,665.00	260,525.00	
2003	170,000.00	22,580.00	15,000.00	28,350.00	28,350.00	56,700.00	67,190.00	259,770.00	
2004	180,000.00	11,700.00	100,000.00	27,975.00	27,975.00	55,950.00	71,700.00	263,400.00	
2005			100,000.00	25,600.00	25,600.00	51,200.00	155,950.00	155,950.00	
2006			100,000.00	23,150.00	23,150.00	46,300.00	151,200.00	151,200.00	
2007			110,000.00	20,700.00	20,700.00	41,400.00	146,300.00	146,300.00	
2008			125,000.00	17,950.00	17,950.00	35,900.00	151,400.00	151,400.00	
2009			125,000.00	14,762.50	14,762.50	29,525.00	160,900.00	160,900.00	
2010			125,000.00	11,512.50	11,512.50	23,025.00	154,525.00	154,525.00	
2011			150,000.00	7,968.75	7,968.75	15,937.50	158,025.00	158,025.00	
2012			150,000.00	4,031.25	4,031.25	8,062.50	165,937.50	165,937.50	
2013							158,062.50	158,062.50	
	\$ 1,070,000.00	\$ 251,800.00	\$ 1,150,000.00	\$ 327,065.00	\$ 327,065.00	\$ 654,130.00	\$ 1,804,130.00	\$ 3,125,950.00	

DEBT SERVICE REQUIREMENTS

City of Waller, Texas

\$1,500,000 Permanent Improvement Bonds, Series 2004

First Interest Payment Date: August 1, 2004

Year Ended 31-Dec	Outstanding Debt Service Requirements	Series 2004				Total	Total Debt Service Requirements
		Principal Due 8/1	Interest				
			Due 2/1	Due 8/1			
2004	\$ 263,440.00			\$ 27,486.46	\$ 27,486.46	\$ 290,926.46	
2005	155,950.00	\$ 30,000.00	\$ 32,983.75	32,983.75	95,967.50	251,917.50	
2006	151,200.00	35,000.00	32,721.25	32,721.25	100,442.50	251,642.50	
2007	146,300.00	40,000.00	32,336.25	32,336.25	104,672.50	250,972.50	
2008	151,400.00	40,000.00	31,816.25	31,816.25	103,632.50	255,032.50	
2009	160,900.00	30,000.00	31,216.25	31,216.25	92,432.50	253,332.50	
2010	154,525.00	40,000.00	30,728.75	30,728.75	101,457.50	255,982.50	
2011	158,025.00	35,000.00	30,028.75	30,028.75	95,057.50	253,082.50	
2012	165,937.50	30,000.00	29,372.50	29,372.50	88,745.00	254,682.50	
2013	158,062.50	40,000.00	28,772.50	28,772.50	97,545.00	255,607.50	
2014		165,000.00	27,952.50	27,952.50	220,905.00	220,905.00	
2015		145,000.00	24,405.00	24,405.00	193,810.00	193,810.00	
2016		125,000.00	21,142.50	21,142.50	167,285.00	167,285.00	
2017		125,000.00	18,267.50	18,267.50	161,535.00	161,535.00	
2018		120,000.00	15,330.00	15,330.00	150,660.00	150,660.00	
2019		100,000.00	12,450.00	12,450.00	124,900.00	124,900.00	
2020		100,000.00	10,000.00	10,000.00	120,000.00	120,000.00	
2021		100,000.00	7,500.00	7,500.00	115,000.00	115,000.00	
2022		100,000.00	5,000.00	5,000.00	110,000.00	110,000.00	
2023		100,000.00	2,500.00	2,500.00	105,000.00	105,000.00	
	\$ 1,665,740.00	\$ 1,500,000.00	\$ 424,523.75	\$ 452,010.21	\$ 2,376,533.96	\$ 4,042,273.96	

SPECIAL REVENUE FUNDS

The Special Revenue Funds account for revenues from specific taxes or other earmarked revenue sources, which by law are designated to finance particular functions or activities of government and include intergovernmental revenues in the form of state and federal grant funds. A summary of revenues and expenditures, departmental organizational charts, and a departmental summary for each department are provided.

City of Waller
 FY11-12

<u>Fund</u>	<u>Revenues</u>	<u>Expenditures</u>
SECO Energy Grant	23,300	21,947
Hotel/Motel Tax Fund	48,800	-
Municipal Court Technology Fund	4,525	8,075
Municipal Court Building Security Fund	3,200	-
Municipal Court Child Safety Fund	450	-
COPS Hiring Program Grant	55,182	55,182
CJD Grant 2445801 (H-GAC eGrant)	122,530	122,530
Library Memorial Fund	1,000	1,000
TxCDBG Grant DRS010241 Fund	229,980	229,980
Economic Development	265,000	206,094
Total	753,967	644,808

FUND:	SECO Energy Grant
DEPARTMENT:	Administration
DEPARTMENT NO.	100

DESCRIPTION

The City of Waller has been awarded a Energy Efficiency and Conservation Block Grant from the State of Texas Comptroller's State Energy Conservation Office. The purpose of this grant is to retrofit City Hall in order to make it a more energy efficient facility. The award is for \$23,300.

EXPENDITURE SUMMARY

Object Categories	FY 09-10 Actual	FY 10-11 Budget	FY 10-11 Projected	FY 11-12 Base Budget	FY 11-12 Supplemental	FY 11-12 Proposed
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Property Taxes	-	-	-	-	-	-
Sales & Other Taxes	-	-	-	-	-	-
Licenses, Permits & Fees	-	-	-	-	-	-
Fine & forfeitures	-	-	-	-	-	-
Charges for Services	-	-	-	-	-	-
Other Revenues	-	23,030	-	23,030	-	23,030
Total	\$ -	\$ 23,030	\$ -	\$ 23,030	\$ -	\$ 23,030

EXPENDITURE SUMMARY

Object Categories	FY 09-10 Actual	FY 10-11 Budget	FY 10-11 Projected	FY 11-12 Base Budget	FY 11-12 Supplemental	FY 11-12 Proposed
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Salaries & Benefits	-	-	-	-	-	-
Maintenance & Repairs	-	-	-	-	-	-
Utilities & Services	-	-	-	-	-	-
Operational Costs	-	-	-	-	-	-
Contractual Services	-	1,610	1,082	527	-	527
Debt Service	-	-	-	-	-	-
Capital Outlay	-	21,420	-	21,420	-	21,420
Internal Transfers	-	-	-	-	-	-
Total	\$ -	\$ 23,030	\$ 1,082	\$ 21,947	\$ -	\$ 21,947

SUPPLEMENTAL BUDGET SUMMARY

NON-DISCRETIONARY REQUESTS	Amount
	\$ -
	\$ -

DECISION PACKAGE REQUESTS	
	\$ -
	\$ -

FUND BALANCE SUMMARY

PROJECTED FUND BALANCE 10/1/11	\$ (1,083)
REVENUES	23,030
EXPENDITURES	21,947
PROJECTED FUND BALANCE 10/1/12	\$ -

FUND:	Hotel/Motel Tax Fund
DEPARTMENT:	Administration
DEPARTMENT NO.	110

DESCRIPTION

The City of Waller collects a Local Hotel Occupancy Tax from hotels and motels in the city. This tax is imposed on a person who, under a lease, concession, permit, right of access, license, contract, or agreement, pays for the use or possession or for the right to the use or possession of a room that is in a hotel, for which costs are \$2.00 or more each day, and is ordinarily used for sleeping. The funds are restricted in use as stated in the Municipal Tax Code - Chapter 351.

EXPENDITURE SUMMARY

Object Categories	FY 09-10 Actual	FY 10-11 Budget	FY 10-11 Projected	FY 11-12 Base Budget	FY 11-12 Supplemental	FY 11-12 Proposed
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Property Taxes	-	-	-	-	-	-
Sales & Other Taxes	57,324	50,000	45,305	48,800	-	48,800
Licenses, Permits & Fees	-	-	-	-	-	-
Fine & forfeitures	-	-	-	-	-	-
Charges for Services	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-
Total	\$ 57,324	\$ 50,000	\$ 45,305	\$ 48,800	\$ -	\$ 48,800

EXPENDITURE SUMMARY

Object Categories	FY 09-10 Actual	FY 10-11 Budget	FY 10-11 Projected	FY 11-12 Base Budget	FY 11-12 Supplemental	FY 11-12 Proposed
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Salaries & Benefits	-	-	-	-	-	-
Maintenance & Repairs	-	6,000	6,000	-	-	-
Utilities & Services	-	-	-	-	-	-
Operational Costs	-	-	-	-	-	-
Contractual Services	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Internal Transfers	-	-	-	-	-	-
Total	\$ -	\$ 6,000	\$ 6,000	\$ -	\$ -	\$ -

SUPPLEMENTAL BUDGET SUMMARY

NON-DISCRETIONARY REQUESTS	Amount
	\$ -
	\$ -

DECISION PACKAGE REQUESTS	
	\$ -
	\$ -

FUND BALANCE SUMMARY

PROJECTED FUND BALANCE 10/1/11	\$ 196,542
REVENUES	48,800
EXPENDITURES	-
PROJECTED FUND BALANCE 10/1/12	\$ 245,342

FUND:	Freedom Fest
DEPARTMENT:	Administration
DEPARTMENT NO.	115

DESCRIPTION

The City of Waller and The Waller Ministerial Alliance sponsor Freedom Fest on July 4th. The festival is a community event held each year with vendor booths, entertainment and fireworks. The festival is funded by donations from area sponsors. In 2011 the event went from one day to three days and included an Art & Film Festival.

EXPENDITURE SUMMARY

Object Categories	FY 09-10 Actual	FY 10-11 Budget	FY 10-11 Projected	FY 11-12 Base Budget	FY 11-12 Supplemental	FY 11-12 Proposed
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Property Taxes	-	-	-	-	-	-
Sales & Other Taxes	-	-	-	-	-	-
Licenses, Permits & Fees	-	-	-	-	-	-
Fine & forfeitures	-	-	-	-	-	-
Charges for Services	-	-	-	-	-	-
Other Revenues	21,513	33,467	33,567	-	-	-
Total	\$ 21,513	\$ 33,467	\$ 33,567	\$ -	\$ -	\$ -

EXPENDITURE SUMMARY

Object Categories	FY 09-10 Actual	FY 10-11 Budget	FY 10-11 Projected	FY 11-12 Base Budget	FY 11-12 Supplemental	FY 11-12 Proposed
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Salaries & Benefits	-	-	-	-	-	-
Maintenance & Repairs	-	-	-	-	-	-
Utilities & Services	-	-	-	-	-	-
Operational Costs	21,513	28,409	28,409	-	-	-
Contractual Services	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Internal Transfers	-	-	-	-	-	-
Total	\$ 21,513	\$ 28,409	\$ 28,409	\$ -	\$ -	\$ -

SUPPLEMENTAL BUDGET SUMMARY

NON-DISCRETIONARY REQUESTS	Amount
	\$ -
	\$ -

DECISION PACKAGE REQUESTS	
	\$ -
	\$ -

FUND BALANCE SUMMARY

PROJECTED FUND BALANCE 10/1/10	\$ 5,158
REVENUES	-
EXPENDITURES	-
PROJECTED FUND BALANCE 10/1/11	\$ 5,158

FUND:	Christmas Festival
DEPARTMENT:	Administration
DEPARTMENT NO.	118

DESCRIPTION

The City of Waller hosts a Christmas Festival on the first Saturday of December each year. The festival includes a parade, vendor booths and a tree lighting at City Hall. The festival is funded by donations from area sponsors.

EXPENDITURE SUMMARY

Object Categories	FY 09-10 Actual	FY 10-11 Budget	FY 10-11 Projected	FY 11-12 Base Budget	FY 11-12 Supplemental	FY 11-12 Proposed
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Property Taxes	-	-	-	-	-	-
Sales & Other Taxes	-	-	-	-	-	-
Licenses, Permits & Fees	-	-	-	-	-	-
Fine & forfeitures	-	-	-	-	-	-
Charges for Services	-	-	-	-	-	-
Other Revenues	200	5,640	5,640	-	-	-
Total	\$ 200	\$ 5,640	\$ 5,640	\$ -	\$ -	\$ -

EXPENDITURE SUMMARY

Object Categories	FY 09-10 Actual	FY 10-11 Budget	FY 10-11 Projected	FY 11-12 Base Budget	FY 11-12 Supplemental	FY 11-12 Proposed
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Salaries & Benefits	-	-	-	-	-	-
Maintenance & Repairs	-	-	-	-	-	-
Utilities & Services	-	-	-	-	-	-
Operational Costs	-	5,721	5,721	-	-	-
Contractual Services	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Internal Transfers	-	-	-	-	-	-
Total	\$ -	\$ 5,721	\$ 5,721	\$ -	\$ -	\$ -

SUPPLEMENTAL BUDGET SUMMARY

NON-DISCRETIONARY REQUESTS	Amount
	\$ -
	\$ -

DECISION PACKAGE REQUESTS	Amount
	\$ -
	\$ -

FUND BALANCE SUMMARY

PROJECTED FUND BALANCE 10/1/10	\$ 81
REVENUES	-
EXPENDITURES	-
PROJECTED FUND BALANCE 10/1/11	\$ 81

FUND:	Municipal Court Technology Fund
DEPARTMENT:	Municipal Court
DEPARTMENT NO.	201

DESCRIPTION

The Municipal Court Technology Fund revenues account for a specified portion of revenues collected from defendants who are convicted of a misdemeanor offense in the city's municipal court. These funds are specific in use and are for the purchase of technological enhancements for the municipal court. Ordinance No. 288 (9/16/03) was passed on date and the fee is \$4 on each conviction. In addition, Time Payment Fees called Efficiency Fees are accounted for here as they are to be spent for the efficiency of the court and are collected when a time payment plan is set up for paying a fine, according to LGC 133.102.

EXPENDITURE SUMMARY

Object Categories	FY 09-10 Actual	FY 10-11 Budget	FY 10-11 Projected	FY 11-12 Base Budget	FY 11-12 Supplemental	FY 11-12 Proposed
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Property Taxes	-	-	-	-	-	-
Sales & Other Taxes	-	-	-	-	-	-
Licenses, Permits & Fees	-	-	-	-	-	-
Fine & forfeitures	4,674	4,800	4,327	4,525	-	4,525
Charges for Services	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-
Total	\$ 4,674	\$ 4,800	\$ 4,327	\$ 4,525	\$ -	\$ 4,525

EXPENDITURE SUMMARY

Object Categories	FY 09-10 Actual	FY 10-11 Budget	FY 10-11 Projected	FY 11-12 Base Budget	FY 11-12 Supplemental	FY 11-12 Proposed
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Repairs	3,867	3,000	4,425	3,075	5,000	8,075
Utilities & Services	-	-	-	-	-	-
Operational Costs	-	-	-	-	-	-
Contractual Services	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Internal Transfers	-	-	-	-	-	-
Total	\$ 3,867	\$ 3,000	\$ 4,425	\$ 3,075	\$ 5,000	\$ 8,075

SUPPLEMENTAL BUDGET SUMMARY

NON-DISCRETIONARY REQUESTS	Amount
	\$ -
	\$ -

DECISION PACKAGE REQUESTS	Amount
CopSync Online Program	\$ 5,000
	\$ 5,000

FUND BALANCE SUMMARY

PROJECTED FUND BALANCE 10/1/11	\$ 21,506
REVENUES	4,525
EXPENDITURES	8,075
PROJECTED FUND BALANCE 10/1/12	\$ 17,956

FUND:	Municipal Court Building Security Fund
DEPARTMENT:	Municipal Court
DEPARTMENT NO.	202

DESCRIPTION

The Municipal Court Building Security Fund accounts for a specific portion of revenues collected through security fees and court costs collected from defendants convicted of a misdemeanor offense in the city's municipal court. These funds are restricted in use for security of buildings used for a municipal court or security personnel and services. Ordinance No. 379 (4/14/08) was passed to approve collecting of these fees.

EXPENDITURE SUMMARY

Object Categories	FY 09-10 Actual	FY 10-11 Budget	FY 10-11 Projected	FY 11-12 Base Budget	FY 11-12 Supplemental	FY 11-12 Proposed
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Property Taxes	-	-	-	-	-	-
Sales & Other Taxes	-	-	-	-	-	-
Licenses, Permits & Fees	-	-	-	-	-	-
Fine & forfeitures	3,288	3,300	3,000	3,200	-	3,200
Charges for Services	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-
Total	\$ 3,288	\$ 3,300	\$ 3,000	\$ 3,200	\$ -	\$ 3,200

EXPENDITURE SUMMARY

Object Categories	FY 09-10 Actual	FY 10-11 Budget	FY 10-11 Projected	FY 11-12 Base Budget	FY 11-12 Supplemental	FY 11-12 Proposed
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Salaries & Benefits	-	-	-	-	-	-
Maintenance & Repairs	-	-	-	-	-	-
Utilities & Services	-	-	-	-	-	-
Operational Costs	-	-	-	-	-	-
Contractual Services	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Internal Transfers	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

SUPPLEMENTAL BUDGET SUMMARY

NON-DISCRETIONARY REQUESTS	Amount
	\$ -
	\$ -

DECISION PACKAGE REQUESTS	
	\$ -
	\$ -

FUND BALANCE SUMMARY

PROJECTED FUND BALANCE 10/1/11	\$ 8,767
REVENUES	3,200
EXPENDITURES	-
PROJECTED FUND BALANCE 10/1/12	\$ 11,967

FUND:	Municipal Court Child Safety Fund
DEPARTMENT:	Municipal Court
DEPARTMENT NO.	203

DESCRIPTION

The Municipal Court Child Safety Fund accounts for a specific portion of revenues collected from defendants who are convicted of a misdemeanor for failing to secure a child in a child passenger safety system or secure a child in a safety belt. These funds are restricted in use for the purpose of education on this issue.

EXPENDITURE SUMMARY

Object Categories	FY 09-10 Actual	FY 10-11 Budget	FY 10-11 Projected	FY 11-12 Base Budget	FY 11-12 Supplemental	FY 11-12 Proposed
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Property Taxes	-	-	-	-	-	-
Sales & Other Taxes	-	-	-	-	-	-
Licenses, Permits & Fees	-	-	-	-	-	-
Fine & forfeitures	427	25	447	450	-	450
Charges for Services	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-
Total	\$ 427	\$ 25	\$ 447	\$ 450	\$ -	\$ 450

EXPENDITURE SUMMARY

Object Categories	FY 09-10 Actual	FY 10-11 Budget	FY 10-11 Projected	FY 11-12 Base Budget	FY 11-12 Supplemental	FY 11-12 Proposed
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Salaries & Benefits	-	-	-	-	-	-
Maintenance & Repairs	-	-	-	-	-	-
Utilities & Services	-	-	-	-	-	-
Operational Costs	-	-	-	-	-	-
Contractual Services	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Internal Transfers	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

SUPPLEMENTAL BUDGET SUMMARY

NON-DISCRETIONARY REQUESTS	Amount
	\$ -
	\$ -

DECISION PACKAGE REQUESTS	Amount
	\$ -
	\$ -

FUND BALANCE SUMMARY

PROJECTED FUND BALANCE 10/1/10	\$ 1,303
REVENUES	450
EXPENDITURES	-
PROJECTED FUND BALANCE 10/1/11	\$ 1,753

FUND: Forfeiture Funds
 DEPARTMENT: Police Services
 DEPARTMENT NO. 320

DESCRIPTION

The handling of all money, negotiable instruments, securities or any other thing of value forfeited and seized under the provisions of MCL 333.7521 through 333.7524a.

EXPENDITURE SUMMARY

Object Categories	FY 09-10 Actual	FY 10-11 Budget	FY 10-11 Projected	FY 11-12 Base Budget	FY 11-12 Supplemental	FY 11-12 Proposed
Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales & Other Taxes	-	-	-	-	-	-
Licenses, Permits & Fees	-	-	-	-	-	-
Fine & forfeitures	961	-	-	-	-	-
Charges for Services	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-
Total	\$ 961	\$ -	\$ -	\$ -	\$ -	\$ -

EXPENDITURE SUMMARY

Object Categories	FY 09-10 Actual	FY 10-11 Budget	FY 10-11 Projected	FY 11-12 Base Budget	FY 11-12 Supplemental	FY 11-12 Proposed
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Repairs	-	-	-	-	-	-
Utilities & Services	-	-	-	-	-	-
Operational Costs	-	-	-	-	-	-
Contractual Services	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Internal Transfers	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

SUPPLEMENTAL BUDGET SUMMARY

NON-DISCRETIONARY REQUESTS	Amount
	\$ -
	\$ -

DECISION PACKAGE REQUESTS	Amount
	\$ -
	\$ -

FUND BALANCE SUMMARY

PROJECTED FUND BALANCE 10/1/11	\$ 3,141
REVENUES	-
EXPENDITURES	-
PROJECTED FUND BALANCE 10/1/12	\$ 3,141

FUND: CJD Grant 2263501
 DEPARTMENT: Police Services
 DEPARTMENT NO. 330

DESCRIPTION

The Waller Police Department received an American Recovery and Reinvestment Act of 2009; Edward Byrne Justice Assistance Formula Grant (JAG). This grant is to prevent and control crime, and make improvements to the criminal justice system. The Waller Police Dept. was awarded \$63,127 for the purchase of a vehicle and equipment for the department.

EXPENDITURE SUMMARY

Object Categories	FY 09-10	FY 10-11	FY 10-11	FY 11-12	FY 11-12	FY 11-12
	Actual	Budget	Projected	Base Budget	Supplemental	Proposed
Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales & Other Taxes	-	-	-	-	-	-
Licenses, Permits & Fees	-	-	-	-	-	-
Fine & forfeitures	-	-	-	-	-	-
Charges for Services	-	-	-	-	-	-
Other Revenues	61,841	-	-	-	-	-
Total	\$ 61,841	\$ -	\$ -	\$ -	\$ -	\$ -

EXPENDITURE SUMMARY

Object Categories	FY 09-10	FY 10-11	FY 10-11	FY 11-12	FY 11-12	FY 11-12
	Actual	Budget	Projected	Base Budget	Supplemental	Proposed
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Repairs	28,044	-	-	-	-	-
Utilities & Services	-	-	-	-	-	-
Operational Costs	-	-	-	-	-	-
Contractual Services	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
Capital Outlay	33,797	-	-	-	-	-
Internal Transfers	-	-	-	-	-	-
Total	\$ 61,841	\$ -	\$ -	\$ -	\$ -	\$ -

SUPPLEMENTAL BUDGET SUMMARY

NON-DISCRETIONARY REQUESTS	Amount
	\$ -
	\$ -

DECISION PACKAGE REQUESTS	Amount
	\$ -
	\$ -

FUND BALANCE SUMMARY

PROJECTED FUND BALANCE 10/1/10	\$ -
REVENUES	-
EXPENDITURES	-
PROJECTED FUND BALANCE 10/1/11	\$ -

FUND:	COPS Hiring Program Grant
DEPARTMENT:	Police Services
DEPARTMENT NO.	332

DESCRIPTION

The COPS Hiring Program Grant is a grant from the U.S. Department of Justice, Office of Community Oriented Policing Services (COPS). This grant funds one officer position, salary and benefits, over a three year period. At the end of three years, the city has agreed to keep paying the position for at least one more year.

EXPENDITURE SUMMARY

Object Categories	FY 09-10 Actual	FY 10-11 Budget	FY 10-11 Projected	FY 11-12 Base Budget	FY 11-12 Supplemental	FY 11-12 Proposed
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Property Taxes	-	-	-	-	-	-
Sales & Other Taxes	-	-	-	-	-	-
Licenses, Permits & Fees	-	-	-	-	-	-
Fine & forfeitures	-	-	-	-	-	-
Charges for Services	-	-	-	-	-	-
Other Revenues	-	61,458	53,929	55,182	-	55,182
Total	\$ -	\$ 61,458	\$ 53,929	\$ 55,182	\$ -	\$ 55,182

EXPENDITURE SUMMARY

Object Categories	FY 09-10 Actual	FY 10-11 Budget	FY 10-11 Projected	FY 11-12 Base Budget	FY 11-12 Supplemental	FY 11-12 Proposed
Salaries & Benefits	\$ -	\$ 56,897	\$ 53,929	\$ 55,182	\$ -	\$ 55,182
Maintenance & Repairs	-	-	-	-	-	-
Utilities & Services	-	-	-	-	-	-
Operational Costs	-	-	-	-	-	-
Contractual Services	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Internal Transfers	-	-	-	-	-	-
Total	\$ -	\$ 56,897	\$ 53,929	\$ 55,182	\$ -	\$ 55,182

SUPPLEMENTAL BUDGET SUMMARY

NON-DISCRETIONARY REQUESTS	Amount
	\$ -
	\$ -

DECISION PACKAGE REQUESTS	Amount
	\$ -
	\$ -

FUND BALANCE SUMMARY

PROJECTED FUND BALANCE 10/1/11	\$ -
REVENUES	55,182
EXPENDITURES	55,182
PROJECTED FUND BALANCE 10/1/12	\$ -

FUND:	CJD Grant 2445801
DEPARTMENT:	Police Services
DEPARTMENT NO.	333

DESCRIPTION

The Waller Police Department received an American Recovery and Reinvestment Act of 2009; Edward Byrne Justice Assistance Formula Grant (JAG). This grant is to prevent and control crime, and make improvements to the criminal justice system. The Waller Police Dept. was awarded \$122,530 for the purchase of a vehicle and equipment for the department.

EXPENDITURE SUMMARY

Object Categories	FY 09-10	FY 10-11	FY 10-11	FY 11-12	FY 11-12	FY 11-12
	Actual	Budget	Projected	Base Budget	Supplemental	Proposed
Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales & Other Taxes	-	-	-	-	-	-
Licenses, Permits & Fees	-	-	-	-	-	-
Fine & forfeitures	-	-	-	-	-	-
Charges for Services	-	-	-	-	-	-
Other Revenues	-	-	-	122,530	-	122,530
Total	\$ -	\$ -	\$ -	\$ 122,530	\$ -	\$ 122,530

EXPENDITURE SUMMARY

Object Categories	FY 09-10	FY 10-11	FY 10-11	FY 11-12	FY 11-12	FY 11-12
	Actual	Budget	Projected	Base Budget	Supplemental	Proposed
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Repairs	-	-	-	28,882	-	28,882
Utilities & Services	-	-	-	-	-	-
Operational Costs	-	-	-	-	-	-
Contractual Services	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
Capital Outlay	-	-	-	93,648	-	93,648
Internal Transfers	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ 122,530	\$ -	\$ 122,530

SUPPLEMENTAL BUDGET SUMMARY

NON-DISCRETIONARY REQUESTS

Amount

\$ -
\$ -

DECISION PACKAGE REQUESTS

\$ -
\$ -

FUND BALANCE SUMMARY

PROJECTED FUND BALANCE 10/1/10	\$ -
REVENUES	122,530
EXPENDITURES	122,530
PROJECTED FUND BALANCE 10/1/11	\$ -

FUND:	Library Memorial Fund
DEPARTMENT:	Library
DEPARTMENT NO.	601

DESCRIPTION

The Melanee Smith Memorial Library Fund was set up in honor of Melanee Smith. The purpose of the fund is for citizens to donate monies or books in honor of a deceased person, or event or to make a donation to the library in honor of someone. The funds are used to purchase books and a plaque is placed in front of the book stating the donation hat was made.

EXPENDITURE SUMMARY

Object Categories	FY 09-10 Actual	FY 10-11 Budget	FY 10-11 Projected	FY 11-12 Base Budget	FY 11-12 Supplemental	FY 11-12 Proposed
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Property Taxes	-	-	-	-	-	-
Sales & Other Taxes	-	-	-	-	-	-
Licenses, Permits & Fees	-	-	-	-	-	-
Fine & forfeitures	-	-	-	-	-	-
Charges for Services	-	-	-	-	-	-
Other Revenues	763	1,000	300	1,000	-	1,000
Total	\$ 763	\$ 1,000	\$ 300	\$ 1,000	\$ -	\$ 1,000

EXPENDITURE SUMMARY

Object Categories	FY 09-10 Actual	FY 10-11 Budget	FY 10-11 Projected	FY 11-12 Base Budget	FY 11-12 Supplemental	FY 11-12 Proposed
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Salaries & Benefits	-	-	-	-	-	-
Maintenance & Repairs	-	-	-	-	-	-
Utilities & Services	-	-	-	-	-	-
Operational Costs	-	1,000	1,000	1,000	-	1,000
Contractual Services	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Internal Transfers	-	-	-	-	-	-
Total	\$ -	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	\$ 1,000

SUPPLEMENTAL BUDGET SUMMARY

NON-DISCRETIONARY REQUESTS	Amount
	\$ -
	\$ -

DECISION PACKAGE REQUESTS	Amount
	\$ -
	\$ -

FUND BALANCE SUMMARY

PROJECTED FUND BALANCE 10/1/11	\$ 811
REVENUES	1,000
EXPENDITURES	<u>1,000</u>
PROJECTED FUND BALANCE 10/1/11	\$ 811

FUND:	TxCDBG Grant DRS010241 Fund
DEPARTMENT:	Water & Sewer
DEPARTMENT NO.	700

DESCRIPTION

The Texas Department of Rural Affairs (TDRA) has awarded the City of Waller a 2008 supplemental Disaster Recovery Fund Grant in the amount of \$229,980 for water and sewer and specially authorized public facilities improvements. The funds will be used for the purchase and installation of generators for the City Hall, N. Water Plant and the Field Store lift station so that these facilities will continue to operate in case of a hurricane or other emergency situations where electrical power is lost.

EXPENDITURE SUMMARY

Object Categories	FY 09-10	FY 10-11	FY 10-11	FY 11-12	FY 11-12	FY 11-12
	Actual	Budget	Projected	Base Budget	Supplemental	Proposed
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Property Taxes	-	-	-	-	-	-
Sales & Other Taxes	-	-	-	-	-	-
Licenses, Permits & Fees	-	-	-	-	-	-
Fine & forfeitures	-	-	-	-	-	-
Charges for Services	-	-	-	-	-	-
Other Revenues	-	-	-	229,980	-	229,980
Total	\$ -	\$ -	\$ -	\$ 229,980	\$ -	\$ 229,980

EXPENDITURE SUMMARY

Object Categories	FY 09-10	FY 10-11	FY 10-11	FY 11-12	FY 11-12	FY 11-12
	Actual	Budget	Projected	Base Budget	Supplemental	Proposed
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance & Repairs	-	-	-	-	-	-
Utilities & Services	-	-	-	-	-	-
Operational Costs	-	-	-	-	-	-
Contractual Services	205	-	-	53,180	-	53,180
Debt Service	-	-	-	-	-	-
Capital Outlay	-	-	-	176,800	-	176,800
Internal Transfers	-	-	-	-	-	-
Total	\$ 205	\$ -	\$ -	\$ 229,980	\$ -	\$ 229,980

SUPPLEMENTAL BUDGET SUMMARY

NON-DISCRETIONARY REQUESTS	Amount
	\$ -
	\$ -

DECISION PACKAGE REQUESTS	
	\$ -
	\$ -

FUND BALANCE SUMMARY

PROJECTED FUND BALANCE 10/1/10	\$ -
REVENUES	229,980
EXPENDITURES	229,980
PROJECTED FUND BALANCE 10/1/11	\$ -

FUND:	Special Revenue Funds
DEPARTMENT:	Waller Economic Development Corp
DEPARTMENT NO.	101

DEPARTMENT DESCRIPTION

The Waller Economic Development Corporation is a sales-tax generated nonprofit organization chartered to encourage business development for the City of Waller, including retention and attraction of "primary jobs" in the manufacturing, distribution, and wholesale industries that create new income flow for the community.

GOALS AND OBJECTIVES

1. Respond to leads for companies seeking relocation or expansion from the Governor's Office of Economic Development, the Greater Houston Partnership, and local sources; interacting with clients about incentives and community assets to facilitate locating in Waller.
2. Continue to closely follow the development of plans for commuter rail on the 290 corridor, and position the City of Waller for a transit stop in the system.
3. Work with commercial and industrial prospects for opportunities in Waller.

EXPENDITURE SUMMARY

Object Categories	FY09-10 Actual	FY10-11 Budget	FY10-11 Projected	FY 11-12 Base Budget	FY 11-12 Supplemental	FY 11-12 Proposed
Salaries & Benefits	\$ 77,728	\$ 80,670	\$ 79,166	\$ 80,254	\$ -	\$ 80,254
Maintenance & Repairs	42,066	108,600	153,633	52,480	-	52,480
Utilities & Services	3,759	4,900	3,455	4,340	-	4,340
Operational Costs	8,621	9,400	6,271	9,900	-	9,900
Contractual Services	9,704	62,620	45,068	57,620	-	57,620
Debt Service	-	-	-	-	-	-
Capital Outlay	4,537	5,680	4,180	1,500	-	1,500
Internal Transfers	-	-	-	-	-	-
Total	\$ 146,415	\$ 271,870	\$ 291,773	\$ 206,094	\$ -	\$ 206,094

SUPPLEMENTAL BUDGET SUMMARY

NON-DISCRETIONARY REQUESTS	Amount
	\$ -
	\$ -
DECISION PACKAGE REQUESTS	
TMRS Retirement Benefit	\$ 77
Salary Benefit	1,785
	\$ 1,862

PERSONNEL SUMMARY

PERSONNEL CATEGORIES	FY09-10 Actual	FY10-11 Budget	FY10-11 Projected	FY 11-12 Base Budget	FY 11-12 Supplemental	FY 11-12 Proposed
Director	1.0	1.0	1.0	1.0	0.0	1.0
Clerical	0.3	0.3	0.3	0.3	0.0	0.3
Total	1.3	1.3	1.3	1.3	0.0	1.3

APPENDIX

ORDINANCE NO. 431

AN ORDINANCE OF THE CITY OF WALLER, TEXAS APPROVING AND ADOPTING THE BUDGET FOR THE CITY FOR THE YEAR 2011-2012; MAKING APPROPRIATIONS FOR THE CITY FOR SUCH YEAR AS REFLECTED IN SAID BUDGET; PROVIDING FOR SEVERABILITY; AND CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT.

* * * * *

WHEREAS, within the time and in the manner required by law, the Mayor presented to the City Council a proposed budget of expenditures of the City of Waller for the year 2011-2012, the same being the fiscal year of the City; and

WHEREAS, pursuant to a motion of the City Council and after notice required by law, two public hearings on such budget was held at the regular meeting place of the City Council at 2214 Waller Street, Waller I.S.D. School Board Room, on the 26th day of September and the 29th day of September, 2011, at which hearings all citizens and taxpayers of the City had the right to be present and to be heard and those who requested to be heard were heard; and

WHEREAS, the City Council has considered the proposed budget and has made such changes therein as in its judgment were warranted by law and were in the best interest of the citizens and taxpayers of the City; and

WHEREAS, a copy of such budget has been filed with the City Secretary and the City Council now desires to approve and adopt the same; now, therefore,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WALLER, TEXAS:

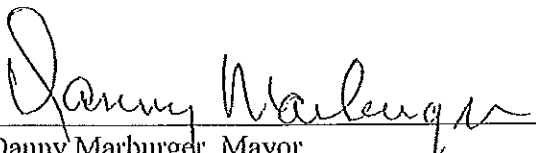
Section 1. The facts and recitations set forth in the preamble of this Ordinance are hereby found to be true and correct.

Section 2. The City Council hereby approves and adopts the budget described in the preamble of this Ordinance, a copy of which is attached hereto and made a part of this Ordinance for all purposes and a copy of which is on file with the City Secretary. The City Secretary is hereby directed to place on said budget an endorsement, which shall be signed by the City Secretary, which shall read as follows: "The Original Budget of the City of Waller, Texas, for the Year 2011-2012." Such budget, as thus endorsed, shall be kept on file in the office of the City Secretary as a public record.

Section 3. In support of said budget and by virtue of the adoption thereof, including any and all changes adopted thereto, the several amounts specified for the various purposes named in said budget are hereby appropriated to and for such purposes.

Section 4. In the event any clause phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstances shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Waller, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

PASSED, APPROVED, AND ADOPTED this 11th day of October, 2011.



Danny Marburger, Mayor

ATTEST:



Jo Ann London, City Secretary

ORDINANCE NO. 432

AN ORDINANCE OF THE CITY OF WALLER, TEXAS PROVIDING FOR THE ASSESSMENT, LEVY, AND COLLECTION OF AD VALOREM TAXES FOR THE YEAR 2011 AND FOR EACH YEAR THEREAFTER UNTIL OTHERWISE PROVIDED; PROVIDING THE DATE ON WHICH SUCH TAXES SHALL BE DUE AND PAYABLE; PROVIDING FOR PENALTY AND INTEREST ON ALL TAXES NOT TIMELY PAID; REPEALING ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT HEREWITH; AND PROVIDING FOR SEVERABILITY.

* * * * *

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

WHEREAS, Section 26.05 of the Texas Tax Code provides that by September 30 or the 60th day after the date the certified appraisal roll is received by the taxing unit, the governing body of each taxing unit shall adopt a tax rate for the current tax year; and

WHEREAS, such Section further provides that where the tax rate consists of two components (one which will impose the amount of taxes needed to pay the City's debt service and the other which will impose the amount of taxes needed to fund maintenance and operation expenditures of the City for the next fiscal year), each of such two components must be approved separately; and

WHEREAS, the proposed tax rate for the current tax year of the City of Waller, Texas, consists of two such components, a tax rate of Thirty-three and 9561/10,000ths cents (\$0.339561) per \$100 of value for maintenance and operation expenditures and a tax

rate of Nineteen and 9239/10,000th cents (\$0.199239) per \$100 of value to fund debt service expenditures; and

WHEREAS, a budget appropriating revenues generated by the collection of ad valorem for the use and support of the municipal government of the City of Waller has been approved and adopted by the Waller City Council as required by Title Four (4), Section 102.009 of the Local Government Code; and

WHEREAS, by separate motions heretofore approved by the City Council of the City of Waller, Texas, at a meeting of said City Council held on the 31st day of August 2011, said City Council has approved separately the tax rate heretofore specified for each of said components; and

WHEREAS, having thus separately approved the tax rate for each of such components, it is necessary and appropriate for the City Council to now formally pass, approve, and adopt a 2011 tax rate ordinance for the City of Waller, Texas; and

WHEREAS, all notices and hearings required by law as a prerequisite to the passage, approval, and adoption of said tax rate ordinance have been timely and properly given and held; now, therefore,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WALLER, TEXAS:

Section 1. The facts and recitations set forth in the preamble of this Ordinance are found to be true and correct and are hereby adopted, ratified, and confirmed.

Section 2. All property subject to ad valorem taxation by the City of Waller, Texas, shall be equally and uniformly assessed for such purposes at One Hundred Percent (100%) of the fair market value of such property.

Section 3. There is hereby levied for general purposes and use by the City of Waller, Texas, for the year 2011, and for each year thereafter until otherwise provided, an ad valorem tax at the rate of Thirty-three and 9561/10,000ths cents (\$0.339561) on each One Hundred Dollars (\$100) of assessed valuation on all property, real, personal, and mixed, within the corporate limits upon which an ad valorem tax is authorized by law to be levied by the City of Waller, Texas.

THIS TAX RATE WILL RAISE MORE TAXES
FOR MAINTENANCE AND OPERATIONS THAN
LAST YEAR'S TAX RATE.

The proceeds from such tax shall be applied to the payment of the general and current expenses of the government of the City. All such taxes shall be assessed and collected in current money of the United States of America.

Section 4. For the purpose of paying the interest on bonds, warrants, certificates of obligation, or other lawfully authorized evidence of indebtedness issued by the City of Waller, Texas, including the various installments of principal due on the serial bonds, warrants, certificates of obligation, or other lawfully authorized evidence of indebtedness issued by the City as such installments shall respectively mature, and for the purpose of repaying any sums borrowed in anticipation of current revenues for use in the payment of bonds and certificates of obligation and interest thereon maturing in the fiscal year 2011-2012, and for the purpose of paying interest and making provisions for the

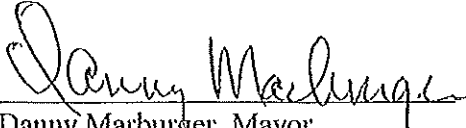
sinking fund on such other bond issues, warrants, certificates of obligation, or other lawfully authorized evidence of indebtedness as may be authorized, there is hereby levied for the year 2011 and for each year thereafter until otherwise provided, to be assessed and collected upon all property described in Section 2 of this Ordinance, an ad valorem tax at the rate of Nineteen and 9239/10,000ths cents (\$0.199239) on each One Hundred Dollars (\$100) of assessed valuation. All such taxes shall be assessed and collected in current money of the United States of America.

Section 5. All ad valorem taxes levied hereby, in the total amount of Fifty-three and 8800/10,000ths Cents (\$0.538800) on each One Hundred Dollars (\$100) of assessed valuation, as reflected by Sections 3 and 4 hereof, shall be due and payable on or before January 31, 2013. All ad valorem taxes due the City of Waller, Texas, and not paid on or before January 31 following the year for which they were levied shall bear penalty and interest as prescribed in the Texas Tax Code.

Section 6. All ordinances or parts of ordinances inconsistent or in conflict herewith are, to the extent of such inconsistency or conflict, hereby repealed.

Section 7. In the event any clause phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstances shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Waller, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

PASSED, APPROVED, AND ADOPTED this 11th day of October, 2011.



Danny Marburger, Mayor

ATTEST:



Jo Ann London, City Secretary

Non-Discretionary Request

Package No.	Non-Discretionary Request Title:
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1	Upgrade Server at City Hall
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Fund No.:	Fund Name:	Department No.:	Department Name:
110	General Fund	100	Administration

Prepared by:

Total This Request:	\$	4,000
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Less Revenue Savings:		-
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Net Effect on Budget:	\$	4,000
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Explanation of Request:

Cost to upgrade server at City Hall for the networking system for all software and computer systems for administrative and utility services.

Proposed Change in Service:

This upgrade will keep the server updated for the primary server and the STW Database server.

Denial Impact:

If server is not updated, there will be problems with the network systems and employees will not be able to complete their work.

Details of Request:	2010	2011
Salaries & Benefits	\$ -	\$ -
Maintenance & Repairs	4,000	4,200
Utilities & Services	-	-
Operational Costs	-	-
Contractual Services	-	-
Debt Service	-	-
Capital Outlay	-	-
Internal Transfers	-	-
Grand Total	\$ 4,000	\$ 4,200

Non-Discretionary Request

Package No.		Non-Discretionary Request Title:	
2		Additional Election Costs	
Fund No.:	Fund Name:	Department No.:	Department Name:
100	General Fund	100	Administration
Prepared by:			
Total This Request:		\$	2,330
Less Revenue Savings:			-
Net Effect on Budget:		\$	2,330
Explanation of Request:			
<p>Because of legislature changes in the election laws, the City of Waller is planning to continue to contract with the county for their elections. The change in cost will allow the county to do early voting as well as election day voting so that the city does not have to change to a November election date or purchase their own equipment.</p>			
Proposed Change in Service:			
<p>The county will handle early voting and election day voting so that election dates don't have to change to a November date or purchase their own election equipment.</p>			
Denial Impact:			
<p>Denial of this recommendation would mean that the city could have May elections and purchase their own equipment or change the election date to November.</p>			
Details of Request:		2010	2011
Salaries & Benefits	\$	-	\$ -
Maintenance & Repairs		-	-
Utilities & Services		-	-
Operational Costs		2,330	2,447
Contractual Services		-	-
Debt Service		-	-
Capital Outlay		-	-
Internal Transfers		-	-
Grand Total	\$	2,330	\$ 2,447

Non-Discretionary Request

Package No.		Non-Discretionary Request Title:	
1		Operating costs for New Facility	
Fund No.:	Fund Name:	Department No.:	Department Name:
110	General	300	Police

Prepared by:

Total This Request:	\$ 14,279
Less Revenue Savings:	-
Net Effect on Budget:	\$ 14,279

Explanation of Request:

This request is the additional costs for operating the new police facility for a full 12 months. This includes additional rent, utilities, custodial and insurance costs for the facility.

Proposed Change in Service:

In 2011 the City of Waller signed a sixty month lease at 1219 Farr Street and relocated the police station. The funding of this request will allow the police station to remain at this location for budget year 2012.

Denial Impact:

The city would have to break its lease if the decision to not operate the facility for 12 months were made.

Details of Request:	2012	2013
Salaries & Benefits	\$ -	\$ -
Maintenance & Repairs	13,300	13,325
Utilities & Services	305	320
Operational Costs	674	708
Contractual Services	-	-
Debt Service	-	-
Capital Outlay	-	-
Internal Transfers	-	-
Grand Total	\$ 14,279	\$ 14,353

Non-Discretionary Request

Package No.		Non-Discretionary Request Title:	
2		Operating Costs	
Fund No.:	Fund Name:	Department No.:	Department Name:
110	General	300	Police
Prepared by: Phil Rehak, Chief of Police			
Total This Request:		\$	9,700
Less Revenue Savings:			-
Net Effect on Budget:		\$	9,700
Explanation of Request:			
<p>I. Fuel costs are currently increasing, patrols are increasing, and with the two addition of two vehicles to the fleet will increase fuel costs projecting a \$3,000 increase for fuel II. The annual increase in mileage of the current fleet of vehicles will increase the current Equipment and Vehicle Maintenance budget of \$4,000 increase. III. Office supply costs have risen due to increased police services projecting an increase request of \$2,700.</p>			
Proposed Change in Service:			
<p>I. An increase in the Fuel budget will promote increasing patrols and additional patrol vehicles to respond to calls for service. II. Increasing the Equipment and Vehicle Maintenance budget will provide for the increased repair and maintenance of the current fleet of 2008 vehicles. III. Increasing the office supply budget will support the demand for supplies used due to the growth of the department.</p>			
Denial Impact:			
Details of Request:		2012	2013
Salaries & Benefits	\$	-	\$ -
Maintenance & Repairs		4,000	4,200
Utilities & Services		5,700	5,985
Operational Costs		-	-
Contractual Services		-	-
Debt Service		-	-
Capital Outlay		-	-
Internal Transfers		-	-
Grand Total	\$	9,700	\$ 10,185

Non-Discretionary Request

Package No.		Non-Discretionary Request Title:	
1		Bluebonnet Groundwater Conservation District Fees	
Fund No.:	Fund Name:	Department No.:	Department Name:
210	Water/Sewer Fund	710	Water Dept.
Prepared by: Gene Schmidt, Supt of Public Works			
Total This Request:		\$	3,700
Less Revenue Savings:			-
Net Effect on Budget:		\$	3,700
Explanation of Request:			
<p>In October of 2010 the fee went from 0.035 to 0.045 per 1,000 gal of water pumped. The City has pumped more water per day because of the drought currently being experienced. These two factors are the reason for this request as the fee is based on gallons of water pumped.</p>			
Proposed Change in Service:			
Service will remain the same.			
Denial Impact:			
Denial would mean we would have to cut other line item expenditures to paid for this fee as the fee is mandatory.			
Details of Request:			
		2012	2013
Salaries & Benefits	\$	-	\$ -
Maintenance & Repairs		-	-
Utilities & Services		-	-
Operational Costs		-	-
Contractual Services		3,700	3,885
Debt Service		-	-
Capital Outlay		-	-
Internal Transfers		-	-
Grand Total	\$	3,700	\$ 3,885

Non-Discretionary Request

Package No.		Non-Discretionary Request Title:	
2		Chemicals	
Fund No.:	Fund Name:	Department No.:	Department Name:
210	Water & Sewer Fund	720	Sewer Department
Prepared by: Gene Schmidt, Supt. of Public Works			
Total This Request:		\$	18,645
Less Revenue Savings:			-
Net Effect on Budget:		\$	18,645
Explanation of Request:			
Chemicals are used to clean out sewer mains, sewerage spillage on the ground and various chemicals required at the sewer plant. The cost for these chemicals has increased and the need for the chemicals is rising due to more usage of the sewer system.			
Proposed Change in Service:			
Additional chemicals will keep the sewer mains flowing and the sewer plant in compliance with TECQ requirements.			
Denial Impact:			
Denial will cause the sewer plant to not be in compliance with TECQ requirements and cause more sewer backup from sewer mains.			
Details of Request:		2012	2013
Salaries & Benefits	\$	-	-
Maintenance & Repairs		-	-
Utilities & Services		18,645	19,577
Operational Costs		-	-
Contractual Services		-	-
Debt Service		-	-
Capital Outlay		-	-
Internal Transfers		-	-
Grand Total	\$	18,645	\$ 19,577

Non-Discretionary Request

Package No.		Non-Discretionary Request Title:	
1		Upgrade Server at City Hall	
Fund No.:	Fund Name:	Department No.:	Department Name:
220	Gas Fund	730	Gas - Waller
Prepared by: JoAnn London, City Secretary			
Total This Request:		\$	8,000
Less Revenue Savings:			-
Net Effect on Budget:		\$	8,000
Explanation of Request:			
Cost to upgrade server at City Hall for the networking system for all software and computer systems for administrative and utility services.			
Proposed Change in Service:			
This upgrade will keep the server updated for the primary server and the STW Database server.			
Denial Impact:			
If server is not updated, there will be problems with the network systems and employees will not be able to complete their work.			
Details of Request:		2012	2013
Salaries & Benefits	\$	-	\$ -
Maintenance & Repairs		8,000	8,000
Utilities & Services		-	-
Operational Costs		-	-
Contractual Services		-	-
Debt Service		-	-
Capital Outlay		-	-
Internal Transfers		-	-
Grand Total	\$	8,000	\$ 8,000

Non-Discretionary Request

Package No.		Non-Discretionary Request Title:	
2		Upgrade Credit Card Service	
Fund No.:	Fund Name:	Department No.:	Department Name:
220	Gas Fund	730	Gas - Waller
Prepared by:			
Total This Request:		\$	6,610
Less Revenue Savings:			-
Net Effect on Budget:		\$	6,610
Explanation of Request:			
<p>This request is to upgrade and enhance the credit card network and processing options. STW is updating their options for credit card processing, which will give customers more options for processing payments for the utility bills. This will also upgrade the security of the network server for credit card processing.</p>			
Proposed Change in Service:			
<p>The upgrade will provide more security to the current credit card system and more options for utility bill payments.</p>			
Denial Impact:			
<p>If denied, the network system for credit cards could be less secure, and not additional bill pay options could be offered to customers.</p>			
Details of Request:		2012	2013
Salaries & Benefits	\$	-	\$
Maintenance & Repairs		6,610	6,941
Utilities & Services		-	-
Operational Costs		-	-
Contractual Services		-	-
Debt Service		-	-
Capital Outlay		-	-
Internal Transfers		-	-
Grand Total	\$	6,610	\$ 6,941

Decision Package Request

Package No.	Decision Package Title:
1	3% Employment Raises

Fund Name:	Fund No.:	Department No.:	Department Name:
General Fund	110	All	All

Prepared by: Jo Ann London, City Secretary

Total This Request:	\$ 29,237
Less Revenue Savings:	-
Net Effect on Budget:	\$ 29,237

Explanation of Request:

This request is for a 3% raise for all employees. The City has typically given 3% raises to all employees, based on performance evaluation. Some employees may get more or less, depending on their evaluations. This percentage will help keep employee salaries in line in the market place.

Proposed Change in Service:

Salaries will increase for all employees in the General Fund based on performance evaluations.

Denial Impact:

If denied, the City will continue to have difficulty in getting and keeping well qualified employees to work in the City.

Details of Request:	2012	2013
Salaries & Benefits	\$ 29,237	\$ -
Maintenance & Repairs	-	-
Utilities & Services	-	-
Operational Costs	-	-
Contractual Services	-	-
Debt Service	-	-
Capital Outlay	-	-
Internal Transfers	-	-
Grand Total	\$ 29,237	\$ -

Decision Package Request

Package No.		Decision Package Title:	
2		Life Insurance Benefit	
Fund No.:	Fund Name:	Department No.:	Department Name:
110	General Fund	All	All
Prepared by: Jo Ann London, City Secretary			
Total This Request:		\$	4,567
Less Revenue Savings:			-
Net Effect on Budget:		\$	4,567
Explanation of Request:			
<p>This request is to increase the current \$15,000 life insurance policy for each employee of the city to an amount that equals one year of pay, in the case of death. This is a fairly standard benefit, both in the public and private sector, and therefore would be appropriate for city employees.</p>			
Proposed Change in Service:			
<p>This change in the life insurance benefit would give each employee's family an amount of one year's salary in the event of the death of a city employee, rather than \$15,000 which is the current amount.</p>			
Denial Impact:			
<p>Denial would keep life insurance benefits at a minimal for all employees.</p>			
Details of Request:		2012	2013
Salaries & Benefits	\$	4,567	\$ 4,567
Maintenance & Repairs		-	-
Utilities & Services		-	-
Operational Costs		-	-
Contractual Services		-	-
Debt Service		-	-
Capital Outlay		-	-
Internal Transfers		-	-
Grand Total	\$	4,567	\$ 4,567

Decision Package Request

Package No.	Decision Package Title:
3	Computers

Fund No.:	Fund Name:	Department No.:	Department Name:
110	General Fund	100	Administration

Prepared by: JoAnn London, City Secretary

Total This Request:	\$	6,420
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Less Revenue Savings:		-
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Net Effect on Budget:	\$	6,420
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Explanation of Request:

Computers currently are five years or more in age and need to be replaced. Software and operating systems are out of date and need to be updated because of current technology.

Proposed Change in Service:

Computers being replaced are at least five years old. Some of the better computers will be used in the Library.

Denial Impact:

Computers will continue to have repair bills and will continue to be outdated.

Details of Request:	2012	2013
Salaries & Benefits	\$ -	\$ -
Maintenance & Repairs	6,420	-
Utilities & Services	-	-
Operational Costs	-	-
Contractual Services	-	-
Debt Service	-	-
Capital Outlay	-	-
Internal Transfers	-	-
Grand Total	\$ 6,420	\$ -

Decision Package Request

Package No.		Decision Package Title:	
1		One Police Officer-COPS Grant	
Fund No.:	Fund Name:	Department No.:	Department Name:
110	General	300	Police
Prepared by:			
Total This Request:		\$	63,335
Less Revenue Savings:			56,519
Net Effect on Budget:		\$	6,816
Explanation of Request:			
<p>This request is to fund the COPS Grant position that is to be awarded to the City of Waller in September 2011. The Grant covers the full salary and benefits associated with one full time police officer position for three years. The total annual salary and benefits package for the 2011-2012 budget year is \$63,335. The Grant will cover \$56,519. Line item: Total salary package \$56,519. Uniforms and equipment \$1,900; Dry cleaning \$416; Training \$1500; Fuel \$3,000. This position will be funded by the COPS Grant for three years and then the city will pick up the entire cost. If grant is approved, these funds will be moved to a special revenue fund for accounting purposes.</p>			
Proposed Change in Service:			
<p>The proposed change in service will be the addition of on police officer position increasing patrols of the city and the availability to respond to calls for service.</p>			
Denial Impact:			
<p>The denial impact would be the loss of a COPS Grant funding one police officer position for three years in the amount of \$179,272.</p>			
Details of Request:			
	2012		2013
Salaries & Benefits	\$ 56,519	\$	58,061
Maintenance & Repairs	6,816		7,157
Utilities & Services	-		-
Operational Costs	-		-
Contractual Services	-		-
Debt Service	-		-
Capital Outlay	-		-
Internal Transfers	-		-
Grand Total	\$ 63,335	\$	65,218

Decision Package Request

Package No.		Decision Package Title:	
2		Two (2) Chevy Tahoe Police Vehicles	
Fund No.:	Fund Name:	Department No.:	Department Name:
110	Capital Outlay	300	Police

Prepared by: Phil Rehak, Chief of Police

Total This Request:	\$ 35,000
Less Revenue Savings:	17,700
Net Effect on Budget:	\$ 17,300

Explanation of Request:

This request is to purchase two 2012 Chevy Tahoe Police Package Vehicles for patrol. The quote received from the State of Texas dealer Knapp Chevrolet, Caldwell, Texas bids the vehicles at \$26,500 each. A total of both vehicles without equipment is \$53,000. The City is responsible for the cost to equip each vehicle with patrol equipment. The total police equipment package for each Tahoe for patrol is \$11,630, plus \$5,000 in computer/video/radar and other equipment and striping. The city has been doing a 3 year pay out on the police vehicles. The City will pay off two of the current 2008 vehicles at a cost of \$17,700 which can go toward the 2012 payment of these two vehicles. Total cost to be financed is \$72,260 and total equipment to be purchased is \$10,000. Payments will be approximately \$25,000 for three years and a \$10,000 one-time cost in the 2012 budget.

Proposed Change in Service:

An increase in the fleet will provide needed patrol vehicles for increased patrols and response to calls for service. The Chevy Tahoe is the preferred patrol vehicle because of the safety of being a SUV as compared to a sedan. The Tahoe provides more room inside than a sedan with all of the additional patrol equipment. The Tahoe sits up higher than a sedan allowing for higher visibility patrols and again increasing officer safety by increasing an elevated field of vision for the occupants. The Chevy Tahoe have proven to maintain a much higher resale value compensating for the initial cost over the sedan.

Denial Impact:

Denial of purchasing these vehicles will cause an increase in the current fleet operations resulting in increased repairs and maintenance.

Details of Request:

	2012	2013
Salaries & Benefits	\$ -	\$ -
Maintenance & Repair's	10,000	-
Utilities & Services	-	-
Operational Costs	-	-
Contractual Services	-	-
Debt Service	-	-
Capital Outlay	25,000	25,000
Internal Transfers	-	-
Grand Total	\$ 35,000	\$ 25,000

Decision Package Request

Package No.		Decision Package Title:	
3		CopSync Online Program	
Fund No.:	Fund Name:	Department No.:	Department Name:
110	General	300	Police
Prepared by: Phil Rehak, Chief of Police			
Total This Request:		\$	24,878
Less Revenue Savings:			5,000
Net Effect on Budget:		\$	19,878
Explanation of Request:			
<p>This request is to fund the purchase of the CopSync Online Program. The CopSync program is a real time off sight data base and information searching and sharing by computer access. CopSync increases officer safety by immediately notifying any CopSync units within a designated area of the officer that needs help. The same emergency call can be sent out by the City Court Clerk, Municipal Judge or the WPD Office Manager by one simple touch of the screen. CopSync also works as a ticket writer and immediately notifies the Municipal Court when the citation is issued. CopSync will be used as a real time Municipal Warrant data base, which we currently do not have. The Municipal Court Security Fund and Court Technology Fund can be used to assist with this purchase. CopSync can be accessed by the full time officers for \$99.95 per month and by the part-time officers for \$49.95 per month for an total annual fee of \$13,192.20. The installation and hardware initial one time cost is \$11,686. The total CopSync proposal for 2011-2012 is \$24,878.20. The Municipal Court Security Fund can pay \$5,000 toward the software/installation of this program. There are no license fees for the Police Chief, Police Office Manager, Municipal Court Judge or Municipal Court Clerk.</p>			
Proposed Change in Service:			
<p>The CopSync Program will increase officer safety by providing more detailed information on persons and vehicles when conducting traffic stops or conducting investigations. The CopSync municipal software will establish a real time warrant database that will be searched every time a person's name is searched in the system whether in Waller or by any officer using CopSync. Warrant collections should increase. CopSync will enhance interdiction investigations by providing information concerning both the person and the vehicle they are driving. CopSync provides a level of interoperability among officers and law enforcement agencies that does not currently exist.</p>			
Denial Impact:			
<p>Denial of this request to purchase the CopSync Program will result in post event delay of receiving information by officers on patrol which if received sooner will result in lowering response times and suspect apprehensions. Denial of this request will keep the WPD and Waller Municipal Court from establishing a real time warrant data base reducing the collection of city warrants.</p>			
Details of Request:		2012	2013
Salaries & Benefits	\$	-	\$ -
Maintenance & Repairs		13,192	13,192
Utilities & Services		-	-
Operational Costs		-	-
Contractual Services		-	-
Debt Service		-	-
Capital Outlay		11,686	-
Internal Transfers		-	-
Grand Total	\$	24,878	\$ 13,192

Decision Package Request

Package No.		Decision Package Title:	
4		Part-Time Program	
Fund No.:	Fund Name:	Department No.:	Department Name:
110	General	300	Police
Prepared by: Phil Rehak, Chief of Police			
Total This Request:		\$	24,002
Less Revenue Savings:			-
Net Effect on Budget:		\$	24,002
Explanation of Request:			
<p>The Police Department had requested one new officer but has changed the request to a part-time program and reduce the cost to \$24,002. This program will allow volunteer officers to work more hours and be paid. This will allow more coverage to the city during some hours where currently staff is short.</p>			
Proposed Change in Service:			
<p>The city will have more coverage with more staff than in the past.</p>			
Denial Impact:			
<p>City will not have as much coverage as is needed.</p>			
Details of Request:			
	2011		2012
Salaries & Benefits	\$ 24,002	\$	25,202
Maintenance & Repairs	-		-
Utilities & Services	-		-
Operational Costs	-		-
Contractual Services	-		-
Debt Service	-		-
Capital Outlay	-		-
Internal Transfers	-		-
Grand Total	\$ 24,002	\$	25,202

Decision Package Request

Package No.:		Decision Package Title:	
1		Asphalt Rehabilitation for Streets	
Fund No.:	Fund Name:	Department No.:	Department Name:
110	General Fund	500	Public Works
Prepared by: Gene Schmidt, Supt. of Public Works			
Total This Request:		\$	125,000
Less Revenue Savings:			-
Net Effect on Budget:		\$	125,000
Explanation of Request:			
<p>This request is for asphalt rehabilitation for streets in Waller which are getting in bad shape. A list of streets as Priority #1 and Priority #2 has been made and decisions on streets will be made in Spring of 2012.</p>			
Proposed Change in Service:			
<p>Many streets need asphalt rehabilitation, not just repairs. This item will address the worst streets in the Spring of 2012.</p>			
Denial Impact:			
<p>Denial will keep the streets in bad shape and they will continue to get worse, especially with the extra cold winters and drought that we are experiencing.</p>			
Details of Request:			
		2012	2013
Salaries & Benefits	\$	-	\$ -
Maintenance & Repairs		-	-
Utilities & Services		-	-
Operational Costs		-	-
Contractual Services		-	-
Debt Service		-	-
Capital Outlay		125,000	-
Internal Transfers		-	-
Grand Total	\$	125,000	\$ -

Decision Package Request

Package No.		Decision Package Title:	
1		3% Employment Raises	
Fund Name:	Fund No:	Department No.:	Department Name:
Water & Sewer Fund	210	All	All
Prepared by: Jo Ann London, City Secretary			
Total This Request:		\$	4,519
Less Revenue Savings:			-
Net Effect on Budget:		\$	4,519
Explanation of Request:			
<p>This request is for a 3% raise for all employees. The City has typically given 3% raises to all employees, based on performance evaluation. Some employees may get more or less, depending on their evaluations. This percentage will help keep employee salaries in line in the market place.</p>			
Proposed Change in Service:			
Salaries will increase for all employees in the Water & Sewer Fund based on performance evaluations.			
Denial Impact:			
If denied, the City will continue to have difficulty in getting and keeping well qualified employees to work in the City.			
Details of Request:		2012	2013
Salaries & Benefits	\$	4,519	\$ -
Maintenance & Repairs		-	-
Utilities & Services		-	-
Operational Costs		-	-
Contractual Services		-	-
Debt Service		-	-
Capital Outlay		-	-
Internal Transfers		-	-
Grand Total	\$	4,519	\$ -

Decision Package Request

Package No.		Decision Package Title:	
2		Life Insurance Benefit	
Fund No.:	Fund Name:	Department No.:	Department Name:
210	Water & Sewer Fund	All	All
Prepared by: Jo Ann London, City Secretary			
Total This Request:		\$	739
Less Revenue Savings:			-
Net Effect on Budget:		\$	739
Explanation of Request:			
<p>This request is to increase the current \$15,000 life insurance policy for each employee of the city to an amount that equals one year of pay, in the case of death. This is a fairly standard benefit, both in the public and private sector, and therefore would be appropriate for city employees.</p>			
Proposed Change in Service:			
<p>This change in the life insurance benefit would give each employee's family an amount of one year's salary in the event of the death of a city employee, rather than \$15,000 which is the current amount.</p>			
Denial Impact:			
<p>Denial would keep life insurance benefits at a minimal for all employees.</p>			
Details of Request:			
		2012	2013
Salaries & Benefits	\$	739	\$ 739
Maintenance & Repairs		-	-
Utilities & Services		-	-
Operational Costs		-	-
Contractual Services		-	-
Debt Service		-	-
Capital Outlay		-	-
Internal Transfers		-	-
Grand Total	\$	739	\$ 739

Decision Package Request

Package No.	Decision Package Title:
1	3% Employment Raises

Fund Name:	Fund No:	Department No.:	Department Name:
Gas Fund	220	All	All

Prepared by: Jo Ann London, City Secretary

Total This Request:	\$	1,002	
Less Revenue Savings:		-	
Net Effect on Budget:	\$	1,002	

Explanation of Request:

This request is for a 3% raise for all employees. The City has typically given 3% raises to all employees, based on performance evaluation. Some employees may get more or less, depending on their evaluations. This percentage will help keep employee salaries in line in the market place.

Proposed Change in Service:

Salaries will increase for all employees in the Gas Fund based on performance evaluations.

Denial Impact:

If denied, the City will continue to have difficulty in getting and keeping well qualified employees to work in the City.

Details of Request:

	2012	2013
Salaries & Benefits	\$ 1,002	\$ -
Maintenance & Repairs	-	-
Utilities & Services	-	-
Operational Costs	-	-
Contractual Services	-	-
Debt Service	-	-
Capital Outlay	-	-
Internal Transfers	-	-
Grand Total	\$ 1,002	\$ -

Decision Package Request

Package No.		Decision Package Title:	
2		Life Insurance Benefit	
Fund No.:	Fund Name:	Department No.:	Department Name:
220	Gas Fund	All	All
Prepared by: Jo Ann London, City Secretary			
Total This Request:		\$	166
Less Revenue Savings:			-
Net Effect on Budget:		\$	166
Explanation of Request:			
<p>This request is to increase the current \$15,000 life insurance policy for each employee of the city to an amount that equals one year of pay, in the case of death. This is a fairly standard benefit, both in the public and private sector, and therefore would be appropriate for city employees.</p>			
Proposed Change in Service:			
<p>This change in the life insurance benefit would give each employee's family an amount of one year's salary in the event of the death of a city employee, rather than \$15,000 which is the current amount.</p>			
Denial Impact:			
<p>Denial would keep life insurance benefits at a minimal for all employees.</p>			
Details of Request:			
		2012	2013
Salaries & Benefits	\$	166	\$ 166
Maintenance & Repairs		-	-
Utilities & Services		-	-
Operational Costs		-	-
Contractual Services		-	-
Debt Service		-	-
Capital Outlay		-	-
Internal Transfers		-	-
Grand Total	\$	166	\$ 166

OBJECT CODE DESCRIPTIONS

Personnel Services

- 41110 **Exempt Salaries**
Employees that provide supervisory service and direction.
- 41111 **Non-Exempt Salaries**
Employees that provide clerical services, Streets, Parks, Sanitation, Public Works, Police, and Fire, etc.
- 41120 **Part-Time Salaries**
City employees who work less than forty hours per week.
- 41130 **Overtime**
Pay received by employees for work in excess of their regular workweek.
- 41135 **Temporary**
Seasonal employees or employees who work on a special assignment for a limited time period. Benefits are not included with employment (this does not include contractual temporary employees).
- 41140 **Auto Allowances/On Call**
Allowances to city employees for expenses incurred in the performance of official duties such as use of a private vehicle. This dollar allowance is received through payroll.
- 41150 **Certification Pay**
Under policies and guidelines established by the City of Waller, employees may receive additional compensation per month for certifications within their respective fields of work. (Department heads are not eligible for incentive pay).
- 41210 **Group Insurance**
Includes life insurance, hospitalization, medical, surgical, dental, vision, ltd, and major medical insurance and miscellaneous coverage available to employees through payroll deductions.
- 41220 **Payroll Taxes**
Includes payment for the Federal Insurance Contributions Act. (FICA) Tax.
- 41230 **Retirement Contributions**
City matches contributions to Texas Municipal Retirement System (TMRS).

- 41250 **Unemployment Compensation**
Includes payments for unemployment compensation when an employee leave the employment of the city and receives this benefit.
- 41260 **Worker's Compensation**
Includes charges paid for the City's workers compensation program.
- 41270 **Employee Insurance Reimbursement**
Reimbursement for insurance cost that should had been paid by employee rather than City
- 42110 **Nuisance Abatement**
Funds to be used to abate property where property owners cannot be found or refuse to abate the property. Liens will be filed on properties in order to get reimbursement at some point in time.
- 42120 **Animal Control**
Fees for delivering unclaimed dogs to Society for the Prevention of Cruelty to Animals (SPCA)
- 42140 **Rental of Land & Building**
Fees for rental of land and/or buildings for city use.
- 42150 **Rental of Equipment & Vehicles**
Includes payments for use of all facilities and equipment not owned by the City. i.e. copiers, concrete tools and postage machine
- 42160 **Equipment & Vehicle Maintenance**
Includes all materials, part, fluids and services required in the maintenance and repair of all motor vehicles, including the purchase, repair, and maintenance of tires, and tubes.
i.e. vehicles washes, batteries, repairs or replacement of: brakes, lightbars, hitches, mats, etc., motor vehicle inspection, new tires, flat repair, tire rotation, labor, oil, antifreeze, etc.
- 42170 **Street Equipment & Maintenance**
Includes all materials, batteries, small parts and services required in the maintenance and repair of machinery and heavy equipment.
i.e. crawler tractors, maintainers, backhoes, loaders, scrapers, mowing, mowing machines, portable welders, street sweeper, high lifts, fire pumpers, etc.
- 42180 **Street Lights Expense**
Fees for street lights billed to City by Constellation Energy.

- 42190 **Direct Business incentives**
Includes funding for various incentives for developers to create or enhance the economic environment of the City.
- 42200 **Computer Expense**
Includes computers, parts for computers, scanners, and related items.
- 42300 **Uniforms and Cleaning**
Includes all items associated with uniforms for City employees.
i.e. shirts, pants, rental uniforms, cleaning costs, etc.
- 42410 **Communications**
Includes payment for communication services.
i.e. cellular phones, , DLS lines, telephone services, pagers, etc.
- 42420 **Newspaper notices**
Includes cost of advertising.
i.e. public notices, ordinances, bid invitations, parade notices, notices of City sponsored events, advertising in school directories, etc.
- 42430 **Printing & Binding**
Includes all expenditures provided for the City by an outside printing press or Graphics company.
i.e. letterhead stationery, typeset envelopes, business cards, binding printing, copying, etc.
- 42440 **Postage**
Includes postage for utility bills, disconnect notices, and other mailings, includes (includes refill)
- 42450 **Library Books & Media**
Library Books
- 42460 **Training, Dues and Travel**
Includes approved annual memberships, dues, and licenses with professional organizations and associations, including seminars and training classes.
i.e. GFOA, TCMA, 3CMA, TRAPS, TLERA, CEAT, APA, IMSA, ICBO, etc.
- 42470 **Food and Travel (non-training)**
Includes food and supplies purchased for meals required during periods of extended operations, meetings, and functions.
i.e. City Council night dinner/snacks, department meetings, working lunch/dinner
- 42480 **Promotional Expenses**
Includes all items, or supplies that are bought for the use of promoting the City and the services provided to residents, developers, and other reasons.

- 42500 **Warrant Expense (OMNI)**
Includes fees for acquitted offense disposition and convicted offense disposition
- 42800 **Insurance**
Includes payments for general comprehensive liability, automobile liability, bodily injury and property damage, fire extended coverage insurance, public official's liability insurance, surety bonds, and all expenditures to pay damage claims not reimbursed by insurance.
- 42900 **Other Supplies**
Includes the repair or replacement of personal articles and items lost in the performance of official duty, and other supplies not covered under object codes 201-299.
i.e. filing fees, employee certificates, and other items.
- 42910 **Office Equipment**
Includes office furniture and data processing equipment costing less than \$5,000.
i.e. filing cabinets, bookshelves, bulletin boards, chairs, small tables, desks, printers, computers, palm pilots, fax machines, radios, etc.
- 43100 **Water**
Includes any expenditure for the payment of water usage by City facilities
- 43110 **Natural Gas**
Includes any expenditure for the payment of gas usage by City facilities.
- 43120 **Electricity**
Includes any expenditures for the payment of electricity usage by City facilities.
- 43130 **Fuel**
Fuel for City vehicles
- 43200 **Chemicals**
Includes chemicals for water plant and waste water treatment plant, mechanical, and paint supplies
i.e. weed killers, powder enzymes, etc.
- 43300 **Safety supplies**
Includes all items of safety equipment and supplies costing less than \$1,000.
i.e. glasses, gloves, traffic/safety cones, reflective vest, flares, fire extinguishers, dehydration drinks for those required to work in hot weather, etc.
- 43500 **Soil & Road base**
Includes all materials road base service expenditures required in the maintenance of streets and alleys.

- 43600 **Offices Supplies**
Includes supplies for the operation of an office.
i.e. Paper, pens, pencils, scissors, letter openers, in/out trays, frames, calendar refills, fax machine toner, certificate stock, desk & file keys, name plates, calculators, and supplies for operation of computers.
- 43610 **Lift Stations**
Includes all materials and services expenditures required in the maintenance of lift stations
- 44100 **Garbage collections**
Expenses for monthly services billed to refuse customers for trash pick-up (Allied Waste)
- 44200 **Gas Consumed – Waller**
Expenses for monthly services billed to Waller gas customers for gas (Millennium Midstream)
- 44210 **Gas Consumed – Prairie View**
Expenses for monthly services billed to Waller gas customers for gas (Millennium Midstream)
- 44220 **Gross receipts Tax – PV**
Need description
- 44300 **Utility System – Water & Sewer**
Includes improvements to the water and sewer system
- 44350 **Utility System – Gas**
Includes improvements to the gas system
- 44400 **Repair & Maintenance & Repair**
Includes improvements to the
- 44440 **Street Repair & Maintenance**
Includes repairs and maintenance to facilities.
- 44450 **Street Sweeping**
Includes all items related to street repair and maintenance
- 44500 **Laboratory Testing**
Includes all fees for required laboratory testing
i.e. TSS, pH, CL, BOD, and NH3.

- 44600 **Custodial**
Includes fees for cleaning facilities by contract, and other general cleaning supplies (Raymond Banda)
- 44700 **Lawn Service**
Includes fees for mowing City properties.
- 44800 **Pest Control**
Includes fees for servicing for termite and pest control for City facilities.
- 44900 **Other Contracted Services**
Includes all other contractual services not covered under object code 511.
- 45100 **Engineering Fees**
Includes fees for consulting services for engineering.
- 45200 **Legal Fees**
Includes attorneys fees
- 45400 **Accounting Fees**
Includes fees for audit expenses.
- 45500 **Drug Testing Fees**
Includes quarterly random fees for contract drug testing (DOT drug testing compliance)
- 45600 **RR Comm Safety Fees**
Includes annual fees for gas pipeline safety (Railroad Commission)
- 46100 **Interest Expense**
Includes fees for interest paid on bonds.
- 46500 **Bond principal**
Payments for the principal part of bond payments.
- 47101 **Capital Outlay – Equipment & Vehicles**
Includes the purchase price and transportation of all automobiles, trucks, trailers, attachments, and appendages. All items purchased to equip the vehicle for services are to be charged to this account. (Replacement or repair of equipment, if not considered a Capital Outlay, should be charged to object code 404.)
i.e. cars, partitions, sirens, power takeoffs, winches, beacon lights, hitches mats, etc.
- 47102 **Capital Outlay – Land Improvement**
Includes all expenditures covering cost of drainage, engineering, inspections, siding, grading, landscape improvements, etc.

- 47102 **Capital Outlay – Land**
Includes all costs of acquiring land such as purchase price, commission, abstracts, court cost, filing fees, appraisals, attorney fees, etc.
- 47104 **Capital Outlay – Water**
Need description
- 47105 **Capital Outlay – STW**
Includes all new or used additions to office equipment that cost \$5,000 or more.
i.e. copiers, duplication machines, desks, chairs. (Items costing less than \$5,000 should be coded to 218.)
- 48110 **Transfers to General Fund**
Includes transfers to General Fund for projects.
- 48120 **Transfers to Special Revenue**
Includes transfers to Special Revenue Fund for projects.
- 48130 **Transfers to Debt Service**
Includes transfers to Debt Service Fund for projects.
- 48140 **Transfer to Capital projects**
Includes transfers to Capital projects Fund for projects.
- 48210 **Transfers to Water & Sewer**
Includes transfers to Water and Sewer Fund for projects.
- 48220 **Transfers to Gas**
Includes transfers to Gas Fund for projects.
- 48900 **Transfer to Consolidated Cash**
Includes transfers to Consolidated Cash Fund for projects.

Exhibit "A"

**SCHEDULE OF FEES AND DEPOSITS FOR WATER, SEWER,
GAS AND GARBAGE COLLECTION SERVICES**

EFFECTIVE 12-01-10

For the purposes of this schedule, the following words shall have the meanings ascribed thereto:

- RESIDENTIAL shall mean a residential dwelling unit receiving service for which metering and billing is on an individual basis.
- COMMERCIAL shall mean all non-residential units, and residential units which are provided service, and are billed collectively with one (1) or more other residential units.

Tapping fees for Gas, Water, and Sewer are \$300.00 each, with customer bearing any associated boring expenses.

Deposits for Water, Sewer, and Garbage service are \$75.00, with a \$25.00 service charge on all new services. Deposits for Gas service are \$100.00, with a \$25.00 service charge on all new services.

The monthly rates and charges for **natural gas** provided by the City, excluding applicable sales tax, shall be as follows:

Effective 12-01-2010

RESIDENTIAL AND COMMERCIAL.

WALLER: A base rate of \$12.62 per MCF for first 75 MCF, plus a consumption charge of \$12.12 for each MCF used over 75 MCF.

PRAIRIE VIEW: A base rate of \$12.40 per MCF for first 75 MCF, plus a consumption charge of \$11.90 for each MCF used over 75 MCF.

The monthly rates and charges for **potable water** provided by the City shall be as follows:

RESIDENTIAL AND COMMERCIAL. A base rate of \$7.50 for first 2,000 gallons, plus a consumption charge of \$5.00 for each 1,000 gallons used over 2,000 gallons.

The monthly rates and charges for **sanitary sewer services** provided by the City for customers who receive potable water services from the City shall be as follows:

RESIDENTIAL. A base rate of \$17.50.

COMMERCIAL. A base rate of \$21.50.

The monthly rates and charges for **garbage and trash collection and disposal services** provided by the City, excluding applicable sales tax, shall be as follows:

HAND PICK-UP

Effective 3-01-2010

RESIDENTIAL. A base rate of \$18.14

COMMERCIAL. A base rate of \$21.95

EFFECTIVE 7-01-2008

All garbage services are contracted through **Republic Services**. Garbage pick-up for the entire City of Waller will be on **Fridays**. 95 Gallon Poly-carts will be furnished to each active address. Carts must be out by 7:00 am. on road side. Only the trash in the poly-carts will be picked up; no loose trash will be picked up. **Republic Services** will provide bulky pickup on the **1st Monday of each month**. There is a limit of four (4) items. To take advantage of this service, simply contact **REPUBLIC SERVICES** at **979-277-1160** or email sfox@republicservices.com. You may contact Republic Waste by phone until Saturday at noon and via email until Sunday at noon. Please do not place these items at the street until three (3) days prior to the scheduled pick up. Contact City Hall for a list of acceptable and unacceptable bulk items.

As a service to our customers, heavy duty 4-mil 38x63-inch garbage bags are available for purchase at City Hall, Utilities Department. Price is \$1.00 per bag, or \$50.00 per box of 50 bags.

DUMPSTERS

Effective 3-1-2010

Dumpster rates as based on container size, and frequency of pick-ups:

<u>Container Sizes</u>	<u>1x per Week</u>	<u>2x per Week</u>	<u>3x per Week</u>
2 cu. Yards	\$77.78	\$133.38	\$199.21
3 cu. Yards	\$88.90	\$154.50	\$232.92
4 cu. Yards	\$111.19	\$188.91	\$267.02
6 cu. Yards	\$129.33	\$233.39	\$334.24
8 cu. Yards	\$152.74	\$279.34	\$413.53
10 cu. Yards	N/A	\$372.68	N/A

ROLL-OFF CONTAINERS

Effective 8-01-2010

Roll-off containers are serviced by pick-up (requested pull), and rates as based on size:

<u>Container Sizes</u>	<u>Haul & Disposal Rate</u>	<u>2nd Haul</u>
20 cu. yards	\$486.44	\$388.94
30 cu. yards	\$556.67	\$459.17
40 cu. yards	\$603.49	\$505.99

In addition, for customers within the City of Waller city limits, the following services are available. For more information, please call City Hall during normal business hours at 936.372.3880 or Metro 936.931.1042.

- Small loads of construction debris will be accepted for disposal. To use this service, please call City Hall to schedule unloading BEFORE you require the service. Fees are \$25.00 per regular truck bed and \$35.00 per small trailer. Other quantities are priced per load, and are subject to prior approval.

Water, Sewer, and Garbage utility services provided outside City limits are 1.5 times inside rates.

Payment by check which is post-dated, has been rejected for insufficient funds, closed account, or for which a stop payment order has been issued is not deemed to be payment for the utility.

- Payments provided via post-dated check are subject to applicable late penalties and service charges. Payments by mail should be addressed to City of Waller Utilities, P.O. Box 239, Waller, TX 77484 and must be postmarked by the due date of the bill to avoid late penalties, service charges, or becoming eligible for disconnection.
- A charge of \$25.00 will be assessed when a customer pays a service bill by check, the check is presented to the bank, and the bank does not honor the check. The Superintendent of Public Works is authorized to refuse payment of services by check on those customers with a history of three returned checks.

Customers whose service has been disconnected for non-payment should not attempt to turn service meters on or off as the Public Works Department staff is the only department that is authorized to do so. Should any meter that has been turned off for non-payment be turned on by anyone other than those persons authorized, or should a customer damage a meter in any manner, the account holder will be charged with meter tampering, and a penalty fee of \$100.00 will be billed. This \$100.00 fee must be paid in full before disconnected service will be turned back on.