



**STATE OF TEXAS
COUNTIES OF WALLER AND HARRIS
CITY OF WALLER**

BE IT REMEMBERED THAT ON THIS THE 16th day of January 2024 at 6:00 p.m. the City Council of the City of Waller, Texas held a meeting in Regular Session at 1218 Farr St. with the following present:

Mayor Danny Marburger
Mayor Pro Tem Dwayne Hajek
Councilmember Nancy Arnold
Councilmember Don Hart
Councilmember Jason Tones
Councilmember Sherri Swisher

Staff:
Cynthia Ward, City Secretary
Beatris Sanchez, Deputy City Secretary (Absent)
Ryan Short, Finance Officer
Markus Benoit, Public Works Director
Michael Lopez, Police Chief
Phillip Boedecker, City Attorney

Mayor Marburger called the meeting to order at 6:00 p.m.

PRAYER AND PLEDGE OF ALLEGIANCE

*The prayer was led by Councilmember Arnold.
The pledge was led by Mayor Pro-Tem Hajek.*

ROLL CALL

Mayor Marburger and all Councilmembers were present.

COMMUNICATIONS FROM THE PUBLIC

Please fill out a "Citizen Registration Card" form in order to address the Council. Turn in the form prior to Communications from the Public to the City Secretary. Speakers are limited to three minutes. The purpose of this item is to allow the public an opportunity to address the Mayor and City Council on issues that are not on the agenda. The Council cannot take action but may refer this item to a department head or direct that this item be placed on a future regular Council agenda.

Any interested person may appear before City Council to speak on an item on the agenda. Before the start of the meeting, the person must request such appearance in writing and identify the agenda item on which he/she wishes to speak. The person will be called to speak when the agenda item comes before City Council for discussion or action. Comments are limited to 3 minutes.

Sheryl Ha, a candidate for Waller County District Attorney addressed the Mayor and Council on her candidacy introduction.

CONSENT AGENDA ITEMS

This agenda consists of non-controversial, or “housekeeping” items required by law. Items may be removed from the Consent Agenda by any Councilmember making such a request prior to a motion and vote on the Consent Agenda.

1. Approval of Minutes for December 18, 2023, Regular Meeting.
2. Approval of the Quarterly Investment Report ending December 2023.
3. Approval of refund to Northwest Passage II LTD for Tax Year 2017 due to value change per WCAD.
4. Approval of refund to Northwest Passage II LTD for Tax Year 2018 due to value change per WCAD.
5. Approval of refund to Northwest Passage II LTD for Tax Year 2019 due to value change per WCAD.
6. Approval of refund to Northwest Passage II LTD for Tax Year 2020 due to value change per WCAD.
7. Approval of refund to Northwest Passage II LTD for Tax Year 2022 due to value change per WCAD.
8. Approval of refund to Thompson Mary for Tax Year 2022 due to value change per WCAD.

Councilmember Arnold motioned to approve. Councilmember Hart seconded the motion. Motion passed.

REGULAR AGENDA ITEMS

9. Discussion and possible action to approve **Ordinance # 621** of the City of Waller providing for the holding of a General Election on May 4, 2024, for the purpose of electing a mayor and two (2) at-large council members; designating the entire City as one election precinct; and approve contracting with Waller County for a joint election.

Mayor Pro-Tem motioned to approve. Councilmember Tones seconded the motion. Motion passed.

10. Discussion and possible action regarding **Resolution # 2024-01** approving the execution of a contract between Waller I.S.D. and the City of Waller to conduct the early voting and election day and to accept the appointment of election judge(s).

Councilmember Tones motioned to approve. Councilmember Hart seconded the motion. Motion passed.

11. Discussion and possible action regarding Resolution # **2024-02**, approving the execution of a contract with Waller County Elections Administrator for a joint election relating to the May 4, 2024, election.

Mayor Pro-Tem Hajek motioned to approve. Councilmember Tones seconded the motion. Motion passed.

12. Discussion and possible action to accept Oakwood Estates Section 2 one-year warranty period on infrastructure construction.

Public Works Director, Markus Benoit addressed Council. This section is the northwest corner of Oakwood Estates. The City Engineer has given a letter of recommendation on section ready for the warranty period.

Councilmember Hart motioned to approve. Mayor Pro Tem Hajek seconded the motion. Motion passed.

13. Discussion and possible action to approve the job posting for two Field Supervisors in the Public Works Department.

Public Works Director, Markus Benoit addressed Council on approving job posting for two Field Supervisors in the Public Works Department due to current field supervisor retiring at the end of February. Approving two field supervisors due to growth in the City.

Councilmember Tones motioned to approve. Councilmember Arnold seconded the motion. Motion passed.

MAYOR-COUNCIL REPORTS

- *Councilmember Hart*
- **Thanked Charles Mistic for getting relief supplies from Harris County Emergency Management**

- **Mayor Marburger**
- **Thanked Chief Lopez and Police Department on slowing down wrecks on overpass due to winter storm**
- **Thanked staff on working during winter storm**

STAFF REPORTS

Cynthia Ward, City Secretary,

- Candidate packets ready for pickup

Markus Benoit, Public Works Director

- No report

Michael Lopez, Police Chief

- No report

John Isom, WEDC Director

- Update on Pace Program

Travis Sellers, City Engineer

- No report

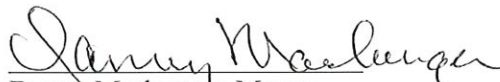
ELECTED OFFICIAL REPORTS

Not present, no report.

ADJOURNMENT

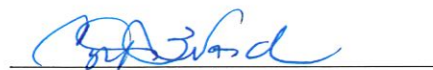
With no other business, Mayor adjourned at 6:35 pm.

APPROVED BY:



Danny Marburger, Mayor

ATTEST:



Cynthia Ward, City Secretary